

# Summary 8T000 CFETP Changes ( May 2004)

**Overall:** Changed all verbiage referencing the EPME Student Teaching Course to the “EPME teaching internship” to mirror CCAF terminology changes.

## Part I

### Page 1

*Preface: Paragraph 2.*

- **Change:** Removed the word “of” and change to read “Supervisors use both parts to plan, manage and control training within the SDI.”
- **Rationale/impact:** Makes the sentence grammatically correct.

### Page 2

*Part 1, Abbreviations/Terms Explained*

- Academic Instructor School (AIS):
  - **Change:** Changed definition to read as follows, “ The teacher’s college of the Air Force. Discontinued as of 1 Oct 03.”
  - **Rationale/impact:** Reflects discontinuation of AIS.
- Career Field and Education Training Plan (CFETP):
  - **Change:** Removed the word “to” before the words “eliminate duplication” and “ensure training” in definition.
  - **Rationale/impact:** Makes the sentence grammatically correct.

### Page 3

*Part 1, Abbreviations/Terms Explained*

- EPME Instructor Course (EPMEIC):
  - **Change:** Changed EPME Instructor Orientation to EPME instructor Course
  - **Rationale/impact:** Reflect course title change.

### Page 4

*Part 1, Abbreviations/terms explained*

- Instructional System Development (ISD):
  - **Change:** Removed the word “way” in the last sentence.
  - **Rationale/impact:** Makes the sentence grammatically correct

## **Part I, Section A**

### **Page 7**

#### *Paragraph 3.3*

- **Change:** Changed last sentence to reflect reference to AFI 36-2201V5.
- **Rationale/impact:** Volume 5 covers constructing and publishing CFETPs.

## **Part I, Section B**

### **Page 8**

#### *Paragraph 4.3*

- **Change:** Changed paragraph to read as follows: “EPME positions (instructors, managers and support) are controlled duty tours. While some EPME management assignments may be as short as 24 months, typical tour lengths range from 39-48 months. Special duty tour extensions and subsequent EPME assignments must match Air Force needs, MAJCOM policy, EPME requirements and consider individual preference. As a general rule, consecutive EPME assignments are discouraged; when applicable, they must weigh in the best interests of the Air Force.”

### **Page 10**

#### *EPME Duty Titles and Job Descriptions*

##### *Director of Education and Resource Manager*

- **Change:** Changed last sentence to read as follows: “Directors of Education/Resources must be certified only on those lessons they teach, not the entire curriculum.”
- **Rationale/impact:** Discussed and approved by CMSgt Hale at Nov 03 ED Conference.

### **Page 11**

#### *USAF EPME Instructional Systems Designer*

- **Change:** Removed references to the Instructor Orientation and added following sentence: “Responsible for students’ educational development in the EPME Instructor Course as deemed necessary.”
- **Rationale/impact:** Reflects course changes.

## Page 12

### *Paragraph 7.4.4*

- **Change:** Added “Note” for meeting grade prerequisites for sister service or international enlisted academy positions.
- **Rationale/impact:** Reflects grade requirements for these special duty positions.

## Page 13

### *Paragraph 7.5.2*

- **Change:** Added the following statement, “ or as of 3 Oct 03, the Enlisted PME Instructor Course.”
- **Rationale/impact:** To reflect the EPMEIC as the replacement for AIS for training new EPME instructors.

## Page 15

### *Paragraph 9.3.2*

- **Change:** Added the following statement, “ or as of 3 Oct 03, the Enlisted PME Instructor Course.”
- **Rationale/impact:** To reflect the EPMEIC as the replacement for AIS for training new EPME instructors.

### *Paragraph 9.3.3*

- **Change:** Deleted entire paragraph.
- **Rationale/impact:** Course deleted.

## Page 16

### *Paragraph 10.1.4*

- **Change:** Changed second sentence to read, “ New instructors should complete the EPME Instructor Course in the beginning of IIQT.”
- **Rationale/impact:** EPMEIC replaced AIS.

### *Paragraph 10.1.4.1*

- **Change:** Changed paragraph to read as follows, “All individuals assigned to duties involving instruction or supervision of instruction **must complete the EPME Instructor Course (EPMEIC) before teaching any EPME class.**”
- **Rationale/impact:** EPMEIC replaced AIS.

*Paragraph 10.1.4.1.1.*

- **Change:** Added reference to EPMEIC and changed wording for submitting waiver letters.
- **Rationale/impact:** Reflect impact of EPMEIC.

*Paragraph 10.1.4.1.2.*

- **Change:** Changed paragraph to read as follows: “Attendance at EPMEIC is optional for EPME Commandants.”
- **Rationale/impact:** Reflect impact of EPMEIC.

*Paragraph 10.1.4.1.3*

- **Change:** Changed “AIS” acronym to “EPMEIC”.
- **Rationale/impact:** EPMEIC replaced AIS.

**Page 17**

*Paragraph 10.1.4.2*

- **Change:** Deleted paragraph.
- **Rationale/impact:** Course deleted.

**Page 18**

*Paragraph 10.1.5.1.6*

- **Change:** Changed first sentence to read as follows, “As a minimum, instructors must teach at least one lesson every class throughout the completion of their teaching internship and have a qualified CCAF faculty member evaluate their performance.”
- **Rationale/impact:** To match CFETP guidelines with PG guidance.

*Paragraph 10.1.5.1.7.*

- **Change:** Changed the filing reference for the CEPME Form 10C to Section 3 of the faculty folder.
- **Rationale/impact:** To match CFETP guidelines with PPG guidance.

*Paragraph 10.1.7*

- **Change:** Changed AIS reference to EPME Instructor Course.
- **Rationale/impact:** EPMEIC replaced AIS.

## Part II, Section A

### Page 21

#### *Paragraph 2.2.1.1*

- **Change:** Changed the opening of the paragraph to read as follows, “Use the new CFETP to identify current training requirements and transcribe qualification from the previous CFETP. For tasks previously certified and required in the current duty position, circle the subparagraph number next to the task statement and enter the current date in the completion column. Trainee initials in the trainee column and the current task certifier or supervisor/trainer initials in the trainer/certifier column.”
- **Rationale:** Satisfies Change 1 requirements to AFI 36-2201V3.

### Page 23

#### *STS*

#### *Task/Technical Reference*

- Task 1.2:
  - **Change:** Added AFI 36-2203 as a reference.
  - **Rationale/impact:** Adding drill and ceremony as a task.
- Task 1.2.2:
  - **Change:** Added new task: “Complete drill and ceremony training.”
  - **Rationale/impact:** Reflect new POA curricula requirements.
- Task 1.3.1.5
  - **Change:** Added reference to iGecko.
  - **Rationale/impact:** Reflect technology changes.
- Task 1.4.1.1 & 1.4.1.4
  - **Change:** Deleted previous task 1.4.1.4 and changed task 1.4.1.1 to read as “TV/VCR/DVD.”
  - **Rationale/impact:** Reflect technology changes.

### Page 25

#### *STS*

#### *Task/Technical Reference*

- Task 4.1.4
  - **Change:** Deleted core task requirement.
  - **Rationale/impact:** Not all personnel perform this task.

## **Part II, Section D**

**Page 28**

*Paragraph 2*

- **Change:** Deleted MAIS 001 and MESC 001 and replace with MESC 003.
- **Rationale/impact:** Reflect discontinuation of AIS and EPME Instructor Orientation, as well as implementation of EPME Instructor Course.