

**BY ORDER OF THE
COMMANDANT**

**AIR FORCE INSTITUTE OF TECHNOLOGY
INSTRUCTION 36-127**

15 FEBRUARY 2002

Personnel



**PRIVILEGES FOR ACTIVE EMERITUS FACULTY MEMBERS
OF THE GRADUATE SCHOOL**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: AFIT/CV (Colonel Joseph H. Amend III)
Supersedes AFITI 36-127, 16 September 1996

Certified by: AFIT/CC (Col Michael L. Heil)
Pages: 2/Distribution: F

This instruction defines the concept of active emeritus faculty members and describes the privileges and resources which will be provided to them when resources permit.

SUMMARY OF REVISIONS

Adds a prohibition against teaching courses and adds requirements for volunteer services.

1. Definitions.

1.1. Emeritus Faculty. Emeritus Faculty. Emeritus faculty members are those faculty members who have retired from AFIT and have been honored by the conferral by the Commandant of emeritus status as authorized by AFI 36-804/AU Sup 1.

1.2. Active Emeritus Faculty. Active emeritus faculty members are those members of the emeritus faculty who desire a continuing professional involvement with the AFIT graduate school and their profession.

2. Privileges of Active Emeritus Faculty. In order to support and encourage the continuing professional involvement of emeritus faculty members with their profession and school, AFIT will normally provide the following as resources permit:

2.1. Office space with furnishings (desk, chair, phone, file cabinet, and 30 feet of bookshelves). No more than two members will share the same office.

- 2.2. Computer support (access to the site-licensed software, e-mail, and internet).
 - 2.3. Access to reproduction facilities.
 - 2.4. Limited secretarial support.
 - 2.5. Voice mail.
 - 2.6. Use of the AFIT letterhead for professional activity.
 - 2.7. Verification needed to obtain an identification card and a vehicle pass which ensures base access.
 - 2.8. AFIT Access Card to ensure building access and key(s) to assigned office in accordance with AFITI 31-102, Real Property Security.
 - 2.9. Normal faculty library privileges.
 - 2.10. The opportunity to serve on thesis or dissertation committees (but not the right to chair such committees).
 - 2.11. The opportunity to join AFIT research teams and in this capacity to utilize AFIT laboratories and computer facilities for research.
 - 2.12. The opportunity to serve as an occasional guest lecturer in appropriate classes (but not the right to be a volunteer instructor of record for any course).
 - 2.13. Nonvoting membership in their school's faculty council.
 - 2.14. Dayton Area Graduate Studies Institute affiliation (for engineering members).
- 3. Prohibitions.** Acceptance of volunteer services, from emeritus faculty members (or others), to do work normally performed by employed faculty members is a violation of 31 U.S.C. 1342 and must not be permitted.
- 4. Procedures.** Emeritus faculty members who wish to be active may request some or all of the privileges by letter to the school dean with an endorsement by the appropriate department head. Support and privileges granted must serve the interests of AFIT and are granted by the school dean for a specified (renewable) term.

4.1. The letter of request by emeritus faculty members for privileges must contain a written statement in which the emeritus member agrees to engage in these privileges without compensation, waives any and all claims against the government for such services, and acknowledges that the member may not be covered under workman compensation laws for any injuries received while exercising the privileges.

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