

IMMEDIATE ACTION

BY ORDER OF THE COMMANDER

MAFB PRODUCT ANNOUNCEMENT 5

1 MAY 2004



THE MAXWELL AFB PRODUCT ANNOUNCEMENT

PART I—PUBLICATIONS

Section A—New Publications (Paper/Electronic):

MAFBI 34-110, Maxwell AFB Outdoor Recreation Programs, 7 Apr 04, 42 MSG/SV, F. This instruction describes Maxwell AFB Outdoor Recreation Programs and assigns responsibilities for efficient operations.

Section B—Revised Publications:

AUI 36-2202, Protocol Requirements in Support of Air University, 28 Apr 04, HQ AU/PC, F. Supersedes AUI 36-2202, 8 Jul 02.

MAFBI 31-101, Installation Security Instruction, 4 Apr 04, 42 SFS/SFOS, X. Supersedes MAFBI 31-101, 7 May 03.

Section C—Publications Under Revision:

The following is a cumulative list of publications currently under revision. Submit inquiries to the publication OPR. Items will remain on the list until revised, superseded, or rescinded (a star [★] indicates addition since previous PA).

AUI 14-101	MAFBI 34-101	AFI 31-601/MAFBS1
AUI 33-101	MAFBI 34-801	AFI 32-6001/MAFBS1
AUI 34-101	MAFBI 36-502	AFI 33-332/MAFBS1
AUI 36-2201	MAFBI 40-301	AFI 36-1004/MAFBS1
AUI 36-2301	MAFBI 41-101	AFI 36-2833/MAFBS1
AUI 36-2303	MAFBI 48-101	AFMAN 37-123/MAFBS1
AUI 36-2307	MAFBI 48-102	AETCI 10-202/MAFBS1
AUI 36-2312	MAFBI 48-105	AETCI 10-205/MAFBS1
AUI 36-2314	MAFBI 48-106	AETCI 48-101/MAFBS1
AUI 36-2317	MAFBI 91-202	WGP 87-1
AUI 37-101	MAFBVA 23-1	WGR 66-2
AUI 65-101	MAFBVA 36-5	★AFOATSI 36-2007
AFI 36-2601/AUS1	MAFBVA 36-6	★AFROTCI 36-2017
MAFBI 11-101	★MAFBVA 52-1	★AFI 33-112, V1/AFOATSI
MAFBI 16-501	AFI 31-204/MAFBS1	DDM3425.8-M/AFOATSI
MAFBI 31-201	AFI 31-401/MAFBS1	AFITVA 23-1

Section D—Obsolete Publications:

AFMAN 23-110, Vol 2, Part 2, Chapter 19/MAFB S-1

Section E—General Information:

Publication OPRs must remember to include an Air Force Publication Review and Response Matrix when coordinating a draft publication. HQ AF mandates the use of this matrix as a standard format for coordinating agencies to provide feedback on draft publications. A copy of the matrix is available on the Maxwell AFB Electronic Publications web page. Contact the Base Publications Manager for more information.

PART II—INFORMATION MANAGEMENT TOOLS (IMT)/FORMS**Section A—New IMTs:**

AFROTC IMT 1, Cadet Field Training Assignment Briefing, FC 3650, HQ AFROTC/DOT. AFROTC detachments use this IMT to ensure cadets, with an allocation to attend Field Training, are briefed by a detachment cadre member and have clear expectations prior to and upon arrival at Field Training.

AFROTC IMT 2, Field Training Uniform and Equipment Checklist, FC 3650, HQ AFROTC/DOT. AFROTC detachments use the IMT to ensure cadets with an allocation to attend Field Training (FT) are briefed by a detachment cadre member on the required items for FT and have received and signed for all issue items.

Section B—Revised IMTs:

AFROTC IMT 78, Nomination for Award, FC 3660, supersedes AFOATS Form 78, 10 Jul 00

AFROTC IMT 82, AFROTC Cadet Sign Out/In Register, FC 3650; replaces AFOATS Form 82, 10 Jul 00

AFROTC IMT 84, Dormitory Checklist of Authorized Items (Male), FC 3650; replaces AFOATS Form 84, 10 Jul 00

AFROTC IMT 84-1, Dormitory Checklist of Authorized Items (Female), FC 3650; replaces AFOATS Form 84-1, 10 Jul 00

AFROTC IMT 85, Flight Area Inspection Report, FC 3650; replaces AFOATS Form 85, 10 Jul 00

Section C—Redesignated IMTs/Forms:

AFOATS Form 17, redesignated to AFROTC IMT 17

AFOATS Form 83, redesignated to AFROTC IMT 83

AFOATS Form 89, redesignated to AFROTC IMT 89

Section D—IMTs/Forms with Version Changes: Not used

Section E—Obsolete IMTs/Forms:

AFOATS Form 17, Cadet Field Training Counseling Record, FC 3650, Salvage
AFOATS Form 78, Nomination for Award, FC 3660, Salvage
AFOATS Form 82, AFROTC Cadet Sign Out/In Register, FC 3650, Salvage
AFOATS Form 83, In/Out Processing Checklist, FC 3650, Salvage
AFOATS Form 84, Dormitory Checklist of Authorized Items (Male), FC 3650, Salvage
AFOATS Form 84-1, Dormitory Checklist of Authorized Items (Female), FC 3650, Salvage
AFOATS Form 85, Flight Area Inspection Report, FC 3650, salvage
AFOATS Form 89, AFROTC Student Discrepancies/Tour Roster, FC 3650, Salvage

Section F—General Information:

If your organization has a process that gathers information from any individuals (military, government, or civilian), you must run that process through the Base IMT Manager to ensure adherence to all Air Force and Public Law requirements and restrictions. Contact the Base IMT Manager for more information.

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