

**BY ORDER OF THE COMMANDER
42D AIR BASE WING (AETC)**

**AIR FORCE INSTRUCTION 36-2833
MAXWELL AFB SUPPLEMENT 1
14 FEBRUARY 2002**



Personnel

SAFETY AWARDS

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AFI 36-2833, 5 October 2001, is supplemented as follows:

2.2.2. (AETC) Assigned/attached units use this guidance for nomination of all local safety awards. Local awards include:

2.2.2.1. (Added) (MAFB) Quarterly Wing Safety Award

2.2.2.1.1. (Added) (MAFB) Purpose. To recognize exceptional effort in the area of occupational health and safety.

2.2.2.1.2. (Added) (MAFB) Description. A plaque, pen set or other like item.

2.2.2.1.3. (Added) (MAFB) Eligibility. Active duty military and Department of Defense civilians employed by Maxwell AFB and Gunter Annex.

2.2.2.1.4. (Added) (MAFB) Selection Criteria. Selection is based upon individual contributions to include significance and effect to safety and health at the unit or wing level.

2.2.2.1.5. (Added) (MAFB) Nomination Procedures. The supervisor, through the unit commander, submits the nomination in accordance with Attachment 1, to the Wing Safety office by the 5th workday of the new quarter.

2.2.2.1.6. (Added) (MAFB) Selection Procedure. The Wing Safety staff selects the winner.

2.2.2.1.7. (Added) (MAFB) Presentation. The award element is presented at the Wing Combined Safety Council, Commander's Call or special event.

2.2.2.2. (Added) (MAFB) Annual Wing Safety Award

2.2.2.2.1. (Added) (MAFB) Purpose. To recognize the singular most exceptional effort throughout the year in the area of occupational health and safety.

2.2.2.2.2. (Added) (MAFB) Award Description. Pen set or other like item.

2.2.2.2.3. (Added) (MAFB) Eligibility. The four quarterly winners of the Wing Safety Award are automatically eligible. No other nominations are accepted.

2.2.2.2.4. (Added) (MAFB) Selection Criteria. Selection is based upon individual contributions to include significance and effect for safety and health at the unit or wing level.

2.2.2.2.5. (Added) (MAFB) Selection Procedures. The Wing Safety staff selects the winner.

2.2.2.2.6. (Added) (MAFB) Presentation. The award elements are presented at the Wing Annual Awards Banquet.

2.2.2.3. (Added) (MAFB) Quarterly Unit Ground Safety Representative Award (optional)

2.2.2.3. (Added) (MAFB) Purpose. To recognize exceptional unit safety representatives (USR).

2.2.2.3.1. (Added) (MAFB) Award Description. A certificate and Letter of Recognition.

2.2.2.3.2. (Added) (MAFB) Eligibility. All unit safety representatives to include tenant units.

2.2.2.3.3. (Added) (MAFB) Nomination Procedures. Automatic.

2.2.2.3.4. (Added) (MAFB) Selection Procedures. The Wing Safety staff selects the winner.

2.2.2.3.5. (Added) (MAFB) Presentation. The award element is presented at the Quarterly Combined Safety and Health Council or unit commander call.

2.2.2.4. (Added) (MAFB) 42 ABW Safety Coin Award.

2.2.2.4.1. (Added) (MAFB) Purpose. To recognize significant safety contributions not otherwise awarded or formally recognized.

2.2.2.4.2. (Added) (MAFB) Award Description. 42 ABW Safety Coin.

2.2.2.4.3. (Added) (MAFB) Eligibility. All Maxwell AFB and Gunter Annex personnel (military, civilian, dependent and contractor).

2.2.2.4.4. (Added) (MAFB) Criteria. Selection is based upon a significant singular safety contribution or act for Maxwell AFB

and Gunter Annex directly or as a representative of the base that has not been awarded either a quarterly or annual award.

2.2.2.4.5. (Added) (MAFB) Nomination Procedures. A written justification from the nominating unit commander to wing safety or recommendation from wing safety personnel.

2.2.2.4.6. (Added) (MAFB) Selection Procedures. The Wing Safety staff determines when this award is warranted.

2.2.2.4.7. (Added) (MAFB) Presentation. The award element is presented when deemed appropriate by the applicable squadron commander or the Wing Safety staff.

2.2.2.5. (Added) (MAFB) Squadron commanders are encouraged to establish unit safety award programs to highlight contributions to safety. Commander and supervisor recognition of individuals who positively impact the mission through safety is an essential element in a successful safety program.

EMMETT L. HIGGINBOTHAM, Lt Col, USAF
Chief, Wing Safety

Attachment 4 (Added) (MAFB)**QUARTERLY WING HEALTH AND SAFETY CONTRIBUTOR AWARD FORMAT**

FULL NAME:

RANK/GRADE:

UNIT/OFFICE SYMBOL:

DUTY TITLE:

INDIVIDUAL CONTRIBUTIONS:

LONG TERM OR LASTING CONTRIBUTIONS:

IMPACT ON UNIT/WING MISSION AND HEALTH AND SAFETY GOAL:

COMMANDER'S SIGNATURE