

**BY ORDER OF THE COMMANDER
42D AIR BASE WING (AETC)**

**AF MANUAL 23-110,
VOLUME II, PART 2,
Chapter 16**



MAXWELL AFB SUPPLEMENT 1

6 MARCH 2003

Supply

REVERSE-POST (RVP) PROCEDURES

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: MSD-Supply/LGSPQ
(Mr Steve Siewert)
Supersedes AFMAN 23-110, Volume II,
Part 2, Chapter 16/MAFBS1, 16 Apr 96

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Pages: 1
Distribution: F

AFMAN 23-110, Volume II, Part 2, Chapter 16, 1 January 2003, is supplemented as follows. A star (★) indicates changes since previous edition.

★16.4.4. NOTE. Flight chiefs designate, in writing, a primary and alternate RVP monitor.

★16.6.6.1. To initiate RVP action, complete MAFB Form 144, **Request for Reverse-Post**, freeze the item record and obtain the Consolidated Transaction History for each National Stock Number.

16.6.6.1.1. (Added) (MAFB) Reverse-Post control numbers begin with 0001 at the beginning of each fiscal year.

★16.6.6.1.2. (Added) (MAFB) After approval by the flight chief/superintendent, forward the RVP request to Funds Management for review and approval or disapproval.

16.6.6.1.3. (Added). Disapproved requests include the reasons on the reverse side of the form and returned to the element.

★16.6.6.3. After successfully processing RVP transactions, forward completed MAFB Form 144 and the RVP document to Document Control for filing.

RICHARD H. BARNES, JR.
Chief of Supply