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Personnel

AFROTC CADET AWARDS AND DECORATIONS PROGRAM

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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★This instruction implements AFPD 36-20, *Accession of Air Force Military Personnel*. It prescribes policies and procedures governing the Air Force Reserve Officer Training Corps (AFROTC) Cadet Awards and Decorations Program. Maintain records created as a result of processes prescribed in this publication in accordance with AFMAN 37-123, *Management of Records*, and dispose of them in accordance with the Air Force Records Disposition Schedule (located at https://afrims.amc.af.mil). It applies to all AFROTC units.

SUMMARY OF REVISIONS

★This change: incorporates interim change 2005-1 (Attachment 7); updates the Purpose Statement; adds the Cadet Research Award (paragraph 7.13); and reformats the IMTs paragraph (Chapter 8). A star (★) indicates changed information from the previous version.

Chapter 1 – FUNCTIONAL RESPONSIBILITIES 4

1.1. AFROTC Commander (AFROTC/CC) Responsibilities 4

1.2. AFROTC Chief, Operations Division (AFROTC/DO) Responsibilities 5

1.3. AFROTC Operations Support (AFROTC/DOS) Responsibilities 5

1.4. Region Commander Responsibilities 5

1.5. Detachment Commander Responsibilities..... 5

1.6. Field Training Unit Commander (FTU/CC) Responsibilities 6

Chapter 2 – GENERAL ADMINISTRATIVE PRACTICES..... 6

2.1. General Information..... 6

2.2. AFROTC Awards Board 7

2.3. Administration 7
2.4. Presentation and Publicity 8
Chapter 3 – AFROTC SPONSORED CADET AWARDS AND DECORATIONS 8
3.1. Valor Awards 8
3.2. Field Training (FT) Awards 10
3.3. Detachment Awards 13
3.4. United States Military Awards and Decorations 15
3.5. Outdated or Revised AFROTC Ribbons and Awards 16
Chapter 4 – ORGANIZATION SPONSORED CADET AWARDS AND DECORATIONS 17
4.1. Legion of Valor Bronze Cross for Achievement 17
4.2. Society of American Military Engineers (SAME) Award 18
4.3. Air Force Association (AFA) Award 19
4.4. Daughters of the American Revolution (DAR) Award 20
4.5. American Legion Scholastic Excellence Award 21
4.6. American Legion General Military Excellence Award 22
4.7. National Defense Industrial Association (NDIA) Award 23
4.8. National Defense Transportation Association (NDTA) Award 23
4.9. Armed Forces Communications and Electronics Association (AFCEA) Honor Certificate Award 24
4.10. Reserve Officers Association (ROA) Award 25
4.11. Military Officers Association of America Award 26
4.12. Veterans of Foreign Wars (VFW) Award 27
4.13. Society of the War of 1812 Award 27
4.14. National Sojourners Award 28
4.15. Scottish Rite Southern Jurisdiction Award 29
4.16. Daughters of Founders and Patriots of America Award 30
4.17. Military Order of the Purple Heart Award 31
4.18. Sons of the American Revolution (SAR) Award 31
4.19. Military Order of World Wars (MOWW) Award 32
4.20. American Veterans (AMVETS) Award 33
Chapter 5 – AWARDS AND DECORATIONS FROM OTHER AFFILIATE PROGRAMS 34

5.1. Arnold Air Society (AAS) 34
5.2. Civil Air Patrol (CAP) 35
5.3. Air Force Junior Reserve Officer Training Corps (AFJROTC) 36
5.4. Pershing Rifles 36
5.5. Scabbard and Blade 36
5.6. Army and Navy Reserve Officer Training Corps (AROTC and NROTC) 36
Chapter 6 – ORGANIZATION SPONSORED SCHOLARSHIP AWARDS 37
6.1. Armed Forces Communications and Electronics Association (AFCEA) Scholarship Award 37
6.2. United Services Automobile Association (USAA) Scholarship Award 38
6.3. The Army and Air Force Mutual Aid Association (AAFMAA) AFROTC Scholarship 39
6.4. Armed Forces Insurance (AFI) Scholarship Award 40
6.5. The Guy Pulliam Leadership Award 40
6.6. Air Force Historical Foundation (AFHF) Award 41
6.7. The Order of Daedalians Colonel Charles W. Getchell Memorial Scholarships and Daedalian AFROTC Scholarships 43
6.8. Wells Fargo Worldwide Military Bank Scholarship Award 44
6.9. The Lieutenant Colonel Virgil I. Grissom Memorial Scholarship Award 45
6.10. The Lieutenant Jay Smith Memorial Scholarship Award and the First Command Educational Foundation Scholarship Awards 46
6.11. Wells Fargo Field Training “Ironman” Award and Armed Forces Bank Field Training “Ironman” National Winner Award 47
6.12. United Servise Automobile Association (USAA) Outstanding Cadet Training Assistant (CTA) Scholarship Award 48
Chapter 7 – OTHER AWARDS 49
7.1. Olmstead Scholarship Program 49
7.2. United States Air Force Cadet of the Year Award 50
7.3. Air Force Association (AFA) W. Randolph Lovelace Memorial Award 51
7.4. Air Force Association (AFA) Outstanding Cadet of the Year Award 52
7.5. The Major General Jeanne M. Holm Leadership Excellence Award 53
7.6. Armed Forces Communications and Electronics Association (AFCEA) Major General Robert E. Sadler, USAF Honor Award 54
7.7. Freedoms Foundation at Valley Forge Patriots Award 54

7.8. Air Force Cadet Officer Mentor Action Program (AFCOMAP) Award 56
7.9. United Services Automobile Association (USAA) Spirit Award 56
7.10. United Services Automobile Association (USAA) Award for Field Training "Top Gun" Cadets 57
7.11. Bank of America "Rising Eagle" Award for Warrior Spirit 57
7.12. The Lieutenant General Joseph J. Redden Award 58
★ 7.13. Cadet Research Award 58
★ **Chapter 8 – Information Management Tools 60**
8.1. Adopted 60
8.2. Prescribed 60
Attachment 1 -- GLOSSARY OF REFERENCES SUPPORTING INFORMATION 61
Attachment 2 – AWARDS MANAGEMENT TABLE 63
Attachment 3 – ORDER OF PRECEDENCE 67
Attachment 4 – AFROTCVA 36-3 (AFROTC RIBBON CHART) 69
Attachment 5 – AWARDS AND DECORATIONS DEVICES 70
Figure A5.1. Ribbon with 1 Bronze OLC and 2 Bronze OLC 70
Figure A5.2. Ribbon with 1 Silver OLC, with 1 Silver / 1 Bronze OLC 70
Figure A5.3. Physical Fitness Ribbon with Silver Star and Oak Leaf Clusters 70
Figure A5.4. Field Training Distinguished Graduate (FTDG) Award 70
Figure A5.5. Field Training "Ironman" Award National Winners 71
Figure A5.6. Field Training Outstanding Cadet Training Assistant National Winner 71
Figure A5.7. Air Force Association (AFA) Tiered Awards with Devices 71
Figure A5.8. AFROTC Expert Marksmanship Ribbon (Two Weapon Qualification) 71
Attachment 6 – SAMPLE AFROTC IMT 78 72
★ ***Attachment 7 – INTERIM CHANGE (IC) 2005-1 ..... 74***

Chapter 1

FUNCTIONAL RESPONSIBILITIES

1.1. AFROTC Commander (AFROTC/CC) Responsibilities. Directs the AFROTC cadet awards and decorations program, to include:

1.1.1. Serves as the decision authority on awards and decorations program changes.

1.1.2. Directs the convening of and provides guidance and vision for the AFROTC Awards Board.

1.2. AFROTC Chief, Operations Division (AFROTC/DO) Responsibilities.

1.2.1. Serves as Chairman of the AFROTC Awards Board.

1.2.2. Convenes the AFROTC Awards Board IAW paragraph 2.2. of this instruction and at other times as directed by AFROTC/CC.

1.2.3. Makes recommendations to AFROTC/CC for awards program changes.

1.2.4. Directs the Field Training (FT) awards program, including award criteria.

1.2.5. Serves as certification authority for this instruction.

1.2.6. Serves as waiver authority for awards program matters.

1.3. AFROTC Operations Support (AFROTC/DOS) Responsibilities.

1.3.1. Serves as the OPR for this instruction.

1.3.2. Serves as member of the AFROTC Awards Board.

1.3.3. Serves as waiver authority for awards program matters as delegated by AFROTC/DO.

1.3.4. Collects and researches recommendations and questions concerning the AFROTC cadet awards and decorations program for AFROTC Uniform and Awards Board consideration.

1.4. Region Commander Responsibilities.

1.4.1. Nominates cadets to HQ AFROTC or selects recipients for awards where instructed in Chapters 4, 6, and 7.

1.4.2. Ensures region adherence to this instruction, including proper wear of cadet awards and decorations.

1.4.3. Makes recommendations to AFROTC/DO for cadet awards program changes.

1.5. Detachment Commander Responsibilities.

1.5.1. Nominates cadets to region commanders or selects recipients for awards where instructed in Chapters 4, 6, and 7.

1.5.2. Serves as selection authority for awards listed in paragraph 3.3.

1.5.3. Ensures detachment adherence to this instruction, including proper wear of cadet awards and decorations.

1.5.4. Makes recommendations to AFROTC/DO for cadet awards program changes.

1.6. Field Training Unit Commander (FTU/CC) Responsibilities.

1.6.1. Ensures proper adherence to cadet awards program while at FT.

1.6.2. Serves as selection authority for awards listed in paragraph 3.2.

1.6.3. Makes recommendations to AFROTC/DO for cadet awards program changes pertaining to FT.

Chapter 2

GENERAL ADMINISTRATIVE PRACTICES

2.1. General Information. The Cadet Awards and Decorations Program fosters morale, incentive, *esprit de corps*, and recognizes achievements of AFROTC cadets. The order in which awards are listed in this instruction is not the order of precedence in which the ribbons are worn. See Attachment 3 for awards order of precedence.

2.1.1. Only those awards and decorations authorized in this instruction are authorized for wear on the cadet uniform. Waiver requests should be sent through the appropriate region to AFROTC/DOS for approval.

2.1.2. Refer to AFROTCI 36-2008 for instructions on wear of awards and decorations on the cadet uniform.

2.1.3. Refer to Attachment 5 of this instruction for information on proper use of ribbon devices.

2.1.4. AFROTC Sponsored Awards. AFROTC-sponsored awards may be obtained from the detachment uniform custodian.

2.1.5. Organization Sponsored Awards. Award elements (ribbons, medals, certificates, etc.) for awards sponsored by national organizations are donated through their national headquarters or local chapters where available. If national organizations are unable to furnish award elements, detachments may purchase them. If unable to locate an award

through normal insignia companies, contact AFROTC/DOSP. Detachment funds may only be used to purchase these items if they are not provided by the organization, and then only one set will be purchased with detachment funds. Additional sets must be purchased by the cadet.

2.1.6. Locally Sponsored Awards. Except as authorized in paragraph 2.1.1. above, locally sponsored awards may not be worn on the uniform.

2.2. AFROTC Awards Board.

2.2.1. Schedule. The AFROTC Awards Board will meet as required for each award to be considered. Additionally, the AFROTC Awards Board will convene as necessary to consider recommended changes to the AFROTC cadet awards program and wear of awards and decorations on the cadet uniform.

2.2.2. Members. The AFROTC Awards Board will consist of the following personnel:

2.2.2.1. Chair: AFROTC/DO – Chief, Operations Division

2.2.2.2. Scoring members:

2.2.2.2.1. AFROTC/DOT – Chief, Training

2.2.2.2.2. AFROTC/DOS – Chief, Operations Support

2.2.2.2.3. One additional officer from AFROTC/DO

2.2.2.2.4. One NCO from AFROTC/DO (one officer if NCO is unavailable)

2.2.3. Selection. Nomination packages requiring AFROTC Awards Board selection will be reviewed and scored by each board member. Packages are rank ordered by each board member. The package with the highest overall ranking will be the award winner, the second highest ranking will be the second award winner (if applicable), etc. AFROTC/DO will review the proceedings to ensure fairness and will break any ties.

2.3. Administration.

2.3.1. Minimum criteria are prescribed to preserve the integrity of the decorations; criteria cannot be diminished. Detachments will set up the most effective selection process for their detachment, as applicable. Detachments may impose additional criteria to meet local standards and needs at universities where academic class rank is not calculated. A letter from a university official will document that a cadet's academic performance warrants consideration for an award.

2.3.2. The Awards Management Table at Attachment 2 provides a chronological format for tracking the AFROTC-sponsored and non-AFROTC-sponsored awards.

2.3.3. Use uniform commutation funds or Issue-in-Kind (IIK) requests to purchase ribbons and devices. Do not use appropriated or nonappropriated funds to purchase award elements.

2.3.4. Unless otherwise covered in the nomination package, ensure award eligibility criteria for awards are addressed on the AFROTC IMT 78, **Nomination for AFROTC Cadet Award**. Use AFROTC IMT 78 for nominating cadets for AFROTC specific awards.

2.4. Presentation and Publicity.

2.4.1. Present awards at appropriate ceremonies and, if possible, in the presence of institution and local civil officials. Invite sponsor representatives to make award presentations. Detachment commanders will make appropriate presentation if organization representatives are unavailable. Detachment commanders will ensure Air Force endorsement of any agency's product or service is neither stated nor implied.

2.4.2. Whenever possible, detachments should send information on the award recipient and presentation to the award sponsoring organization. Send this information to the address listed in the processing section of each award. Include:

2.4.2.1. Name of the award.

2.4.2.2. Place and date of presentation.

2.4.2.3. Name, title, and organization of award presenter.

2.4.2.4. Name, age, and hometown of award recipient.

2.4.2.5. At least one 5-inch by 7-inch photograph of the award presentation, if possible. Identify all individuals in the photograph on a separate sheet of paper.

Chapter 3

AFROTC SPONSORED CADET AWARDS

3.1. Valor Awards.

3.1.1. Purpose. AFROTC Valor Awards are intended to recognize cadets who have distinguished themselves through voluntary acts of heroism. This does not necessarily need to be in connection with an AFROTC event. If awarded a valor award from more than one organization for the same act of heroism, wear only one. If AFROTC is one of those organizations, wear only the AFROTC valor award.

3.1.2. Eligibility.

3.1.2.1. Gold Valor Award. The AFROTC Gold Valor Award is awarded for voluntary acts of heroism involving conspicuous risk of life.

3.1.2.2. Silver Valor Award. The AFROTC Silver Valor Award is awarded for voluntary acts of heroism that do not meet the risk-of-life standard of the Gold Valor Award.

3.1.3. Description. Valor awards consist of a gold or silver medal and gold or silver (white) ribbon.

3.1.4. Selection Authority. AFROTC/CC with recommendation from AFROTC Awards Board.

3.1.5. Administration.

3.1.5.1. Nomination. Detachment commanders submit nomination packages through the region commander for endorsement. Nomination packages include: an official memorandum to the AFROTC/CC nominating the cadet for the Gold or Silver Valor Award (provide details of the event and justification for the award; send through region commander, AFROTC/DOS, and AFROTC/DO); a proposed 12-14 line citation; and attached supporting documentation (e.g. newspaper clippings, statements by victims and observers, etc.). Unless the cadet is unavailable, an official statement of the event by the nominated cadet must be included.

3.1.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award.

3.1.5.3. Processing. Upon receipt of the nomination package from the detachment commander, the region commander will review the nomination package, endorse the nomination request with a recommendation of approval/disapproval or upgrade/downgrade to another level award; and forward to AFROTC/DOSP. Region commanders may request any further information deemed appropriate to support the nomination before sending to AFROTC/DOSP. Once received, AFROTC/DOSP will staff through the AFROTC Awards Board, AFROTC/DO, and AFROTC/CC for final approval/disapproval.

3.1.6. Announcement and Presentation. AFROTC/DO will officially announce award recipients via public message to all detachments. Once notified, detachment commanders arrange for presentation. Detachment commanders should attempt to enhace the presentation by selecting a presenter and presentation format that will add to the publicity and honor of an award of this type. (See paragraph 2.4.)

3.2. Field Training (FT) Awards. FT awards are those awards given for performance at FT. FT awards are based upon specific FT criteria reflected on the Field Training Performance Report (FTPR) or as determined by an FTU/CC directed awards board.

3.2.1. Field Training Distinguished Graduate (FTDG) Award. Cadets graduating FT in the top 10 percent of their flight at FT, as determined by the FTPR, will be designated as a distinguished graduate and will be awarded the FTDG ribbon (including silver star device). The top 10 percent is based upon flight end strength rounded down. Fractional percentages are calculated by the Field Training Unit (FTU) to determine additional FTDG awards to be given by the FTU/CC. FTDG recipients wear the FTDG ribbon, including silver star device (see Attachment 5).

3.2.1.1. Example 1**.** Flight end strength at the end of FT is 20. Top 10 percent equals 2.0 based on end strength. Two FTDGs awarded at the flight level. There are no fractional percentages.

3.2.1.2. Example 2. See below:

3.2.1.2.1. Alpha Flight end strength is 19. Top 10 percent equals 1.9 based on end strength, rounded down to 1.0 FTDG awarded at the flight level. 0.9 percent is added to other fractional percentages by the FTU.

3.2.1.2.2. Bravo Flight end strength is 18. Top 10 percent equals 1.8, rounded down to 1.0 FTDG awarded at the flight level. 0.8 percent is added to other fractional percentages by the FTU.

3.2.1.2.3. Charlie Flight end strength is 24. Top 10 percent equals 2.4, rounded down to 2.0 FTDGs awarded at the flight level. 0.4 percent is added to other fractional percentages by the FTU.

3.2.1.2.4. The FTU then adds Alpha Flight (0.9 percent), Bravo Flight (0.8 percent) and Charlie Flight (0.4 percent) to equal 2.1 percent. The FTU rounds down to 2.0 FTDGs awarded by the FTU/CC. 0.1 percent added to FTSPs awarded by FTU/CC (see paragraph 3.2.2.).

3.2.2. Field Training Superior Performance (FTSP) Award. Cadets graduating FT in the next 10 percent below FTDG in each flight, as determined by the FTPR, will be designated as a superior performer and will be awarded the FTSP ribbon. The next 10 percent is based upon flight end strength rounded down. Fractional percentages are calculated by the FTU to determine additional FTSP awards to be given by the FTU/CC. FTSP recipients wear the FTSP ribbon (same ribbon as FTDG without silver star device.)

3.2.3. Field Training “Ironman” Award. The “Ironman” award recognizes one male and one female cadet in each FT Cadet Group with the top average Physical Fitness Test (PFT) score at FT. To be eligible, the cadet must participate in all PFTs held at FT. The average of all PFT scores received will be used to determine the top score. Cadets

performing greater than the maximum score in all three events (pushups, situps, and 1.5 mile run; body composition is not included in the requirements for this award) will be given additional points based on an extended PFT scale: 1 point for each pushup beyond the maximum; 1 point for each situp beyond the maximum; and 1 point for each 5 seconds faster than the maximum run time. The faster 1.5 mile run time will be used to break any ties. The award recipient will receive the FT "Ironman" Award ribbon and a plaque. See paragraph 6.11. and Attachment 5 for further instruction concerning this award.

3.2.4. AFROTC Expert Marksmanship Ribbon. Cadets qualifying as expert on an approved USAF qualification range may wear the AFROTC Expert Marksmanship Ribbon. Weapons familiarization ranges do not qualify for this ribbon. Proper documentation is required (see Note). See paragraphs 3.3.11. and 3.4.2. for additional guidance on this ribbon.

3.2.4.1. Cadets qualifying expert on both the M16 and the M9 may wear a single bronze star device on the ribbon. See Attachment 5. Oak Leaf Clusters (OLC) are not worn on the AFROTC Expert Marksmanship Ribbon.

3.2.4.2. Cadets with prior military service who have earned the Air Force Small Arms Expert Marksmanship Ribbon while on active or reserve duty may wear the AFROTC Expert Marksmanship Ribbon.

NOTE: Cadets will receive an AF IMT 522, **USAF Ground Weapons Training Data** documenting qualification. It is the cadet's responsibility to ensure this IMT is transferred into the member's active duty records for authorization to wear the Air Force Small Arms Expert Marksmanship Ribbon.

3.2.5. Academic Honors Award (Extended FTUs only). This award recognizes cadets who complete FT with an academic score of 95 percent or better on FT academics, as determined by the FTPR, and have a cumulative Grade Point Average (GPA) of 3.0 or better at their college or university.

NOTE: This award will be given at the detachment at the beginning of the academic term following completion of FT. This is the same ribbon as the detachment Academic Honors Award, but with slightly altered criteria for FT use. Receipt of this award for FT is equivalent to one award at the detachment.

3.2.6. Physical Fitness Award. This award recognizes cadets who score a minimum of 9 points on the pushup event, 9 points on the crunches event, and 45 points on the 1.5 mile run of the FT Physical Fitness Test (PFT). (Body composition is not included in the requirements for this award.) Any FT PFT will qualify, but cadets must participate in all PFTs held at FT in order to receive this award. This award can be received only once while at FT.

3.2.6.1. Silver Star Device. A silver star device will be worn for the first time a cadet receives a perfect 100 points, to include body composition, on the PFT, whether at FT or at the detachment. Only one silver star device will be worn and will be worn centered on the ribbon or to the wearer's right in relation to oak leaf clusters (see Attachment 5).

NOTE: This is the same ribbon as the detachment Physical Fitness Award. Receipt of this award for FT is equivalent to one award at the detachment.

3.2.7. Warrior Spirit Award. This award recognizes the cadet in each FT flight who best exemplifies the Air Force warrior spirit as determined by the Flight Training Officer (FTO). Criteria should include appearance, attitude, enthusiasm in duty performance, and physical fitness, as well as teamwork, impact on flight morale, impact on flight performance, motivation, and contribution to team events (such as Group Leadership Problems, Leadership Reaction Course, or flight physical activities). Award to one cadet in each FT flight.

NOTE: This is the same ribbon as the detachment Warrior Spirit Award. Receipt of this award for FT is equivalent to one award at the detachment.

3.2.8. Field Training Honor Flight Ribbon. One flight per FT Cadet Group will be designated as the final FT Honor Flight based on weekly knowledge and/or academic tests, parade, drill, and inspection scoring. All cadets in that flight will be authorized to wear the Honor Flight Ribbon.

NOTE: This is the same ribbon as the detachment Honor Flight Ribbon. Receipt of this award for FT is equivalent to one award at the detachment.

3.2.9. Field Training Warrior Flight Ribbon. One flight per FT Cadet Group will be designated as the final FT Warrior Flight based on competitive sports, PFTs, and flight participation in physical training events. All cadets in that flight will be authorized to wear the Warrior Flight Ribbon. Designation as the Honor Flight is not a disqualifier for designation as the Warrior Flight.

NOTE: This is the same ribbon as the detachment Warrior Flight Ribbon. Receipt of this award for FT is equivalent to one award at the detachment.

3.2.10. Outstanding Cadet Training Assistant (CTA) Award.

3.2.10.1. Purpose. This award recognizes the single most outstanding CTA from each FT Cadet Group as determined by the FTU/CC.

3.2.10.2. Eligibility. To be eligible, a cadet must be selected to serve as a CTA and satisfactorily complete CTA duties. Nominated cadets must have demonstrated leadership in FT positions and projects, and demonstrated qualities of dependability, good character, patriotism, and military discipline.

3.2.10.3. Description. Award consists of a ribbon and medal to be worn on the cadet uniform, and a congratulatory letter from the AFROTC/DO.

3.2.10.4. Selection Authority. The selection authority for this award rests solely with the FTU/CC.

3.2.10.5. Administration. The FTU/CC will select this cadet based on nominations from the FT staff. See paragraph 6.12. for further administration concerning this award.

3.2.10.6. Announcement and Presentation. FTU/CC will announce and present at a FT Cadet Group formation as appropriate.

3.3. Detachment Awards.

3.3.1. AFROTC Meritorious Service Award. This award recognizes outstanding performance for single exemplary acts of achievement or academic term service. Examples of duties that may warrant consideration for the Meritorious Service Award may include, but are not limited to, outstanding performance in cadet staff or leadership positions, project officer duties, training other cadets, or detachment service project leadership. Award each academic term to no more than 5 percent of the cadet corps.

3.3.2. AFROTC Commendation Award. This award recognizes superior performance for single superior acts of achievement or academic term service that does not rise to the level of the Meritorious Service Award. Examples of duties that may warrant consideration for the Commendation Award may include, but are not limited to, outstanding performance in cadet staff or leadership positions, project officer duties, training other cadets, or detachment service project performance. Award each academic term to no more than 10 percent of the cadet corps.

3.3.3. AFROTC Achievement Award. This award recognizes superior performance for single acts of achievement or academic term service that does not rise to the level of the Commendation Award. Award each academic term to no more than 15 percent of the cadet corps.

3.3.4. Warrior Spirit Award. This award recognizes the cadet in each Aerospace Studies (AS) class who best exemplifies the Air Force warrior spirit. Criteria should include appearance, attitude, enthusiasm in duty performance, and physical fitness, as well as teamwork, impact on flight morale, impact on flight performance, motivation, and contribution to team events (such as group projects or team physical activities). Award each academic term to one cadet in each AS class. Extended cadets may not be considered for this award. (See paragraph 3.2.7. for alternate FT criteria.)

NOTE: This is the same ribbon as the FT Warrior Spirit Award.

3.3.5. Academic Honors Award. This award recognizes academic excellence as signified by maintenance of academic term grade point average of 3.0 (on a scale of 4.0) or above for one full academic term. The cadet must have an average of 3.5 in AS courses for the duration of this period. (See paragraph 3.2.5. for alternate FT criteria.)

NOTE: This is the same ribbon as the FT Academic Honors Award.

3.3.6. Honor Flight Ribbon. One flight per detachment each academic term will be designated as the Honor Flight based on criteria approved by the detachment commander. All cadets in that flight will be authorized to wear the Honor Flight Ribbon.

NOTE: This is the same ribbon as the FT Honor Flight Ribbon.

3.3.7. Warrior Flight Ribbon. One flight per detachment each academic term will be designated as the Warrior Flight based on criteria approved by the detachment commander. All cadets in that flight will be authorized to wear the Warrior Flight Ribbon. Designation as the Honor Flight is not a disqualifier for designation as the Warrior Flight.

NOTE: This is the same ribbon as the FT Warrior Flight Ribbon.

3.3.8. College Scholarship Recipient Ribbon. This award recognizes cadets who have earned and activated an AFROTC scholarship. A bronze oak leaf cluster may be added at the completion of each scholarship year.

3.3.9. Physical Fitness Award. This award recognizes cadets who score a minimum of 9 points on the pushup event, 9 points on the crunches event, and 45 points on the 1.5 mile run of the Physical Fitness Test (PFT). (Body composition is not included in the requirements for this award.) This award may be received only once per academic term.

3.3.9.1. Silver Star Device. A silver star device will be worn for the first time a cadet receives a perfect 100 points, to include body composition, on the PFT, whether at FT or at the detachment. Only one silver star device will be worn and will be worn centered on the ribbon or to the wearer's right in relation to oak leaf clusters (see Attachment 5).

NOTE: This is the same ribbon as the FT Physical Fitness Award.

3.3.10. Recruiting Award. This award recognizes outstanding effort in support of detachment recruiting activities. Award each academic term based on recommendation of the Unit Admissions Officer (UAO). Recommend the detachment commander develop more specific criteria that are quantifiable and measurable and publish in an official format.

3.3.11. AFROTC Expert Marksmanship Ribbon. Cadets qualifying as expert on an approved USAF qualification range may wear the AFROTC Expert Marksmanship

Ribbon. Weapons familiarization ranges do not qualify for this ribbon. Proper documentation is required (see Note). See paragraphs 3.2.4. and 3.4.2. for additional guidance on this ribbon.

3.3.11.1. Cadets qualifying expert on both the M16 and the M9 may wear a single bronze star device on the ribbon (see Attachment 5). OLC are not worn on the AFROTC Expert Marksmanship Ribbon.

3.3.11.2. Cadets with prior military service who have earned the Air Force Small Arms Expert Marksmanship Ribbon while on active or reserve duty may wear the AFROTC Expert Marksmanship Ribbon.

NOTE: Cadets will receive an AF IMT 522, **USAF Ground Weapons Training Data** documenting qualification. It is the cadet's responsibility to ensure this IMT is transferred into the member's active duty records for authorization to wear the Air Force Small Arms Expert Marksmanship Ribbon.

3.3.12. Drill Team Membership Ribbon. Award this ribbon to cadets after active participation on an AFROTC or joint service-sponsored drill team, rifle team, military musical marching unit, or military band. Cadets must have participated for one calendar year with a minimum of one drill team performance before being awarded the ribbon. No temporary wear of the ribbon is authorized. See AFROTCI 36-2008 for definition of Drill Team.

3.3.13. Color/Honor Guard Membership Ribbon. Award this ribbon to cadets after active participation in an AFROTC or joint service-sponsored Color Guard or Honor Guard. Cadets must have participated for one calendar year with a minimum of three Color Guard and/or Honor Guard performances before being awarded the ribbon. No temporary wear of the ribbon is authorized. See AFROTCI 36-2008 for definition of Color/Honor Guard.

3.4. United States Military Awards and Decorations.

3.4.1. Valor Awards. Cadets who received awards for valor while performing active or reserve service in any branch of the United States Armed Forces prior to participating in AFROTC may be authorized to wear those awards on the AFROTC uniform. If approved, wear above all AFROTC awards. These awards may include, but are not necessarily limited to, the Silver Star, Purple Heart, Airmen's Medal (or other service equivalent), any medal or ribbon with "V" device, and any other valor award. Submit authorization requests to AFROTC/DOS for approval.

3.4.2. Air Force Small Arms Expert Marksmanship Ribbon. Cadets with prior military service who have earned the Air Force Small Arms Expert Marksmanship Ribbon while on active or reserve duty may wear the AFROTC Expert Marksmanship Ribbon, to include bronze star device for expert qualification on additional weapon. Cadets must provide AF IMT 522 showing qualification. See paragraphs 3.2.4.2. and 3.3.11.2.

3.4.3. Other Military Ribbons. No active or reserve duty ribbons are authorized for wear, except as authorized in paragraphs 3.4.1. and 3.4.2. above.

3.5. Outdated or Revised AFROTC Ribbons and Awards.

3.5.1. Awards that have been moved up or down in precedence in this revision may continue to be worn in precedence IAW Attachments 3 and 4. These awards include: Warrior Spirit Award, Honors Award (now Academic Honors Award), Outstanding Flight Award (now Honor Flight Award), Warrior Flight Award, and the College Scholarship Recipient Ribbon.

3.5.2. Awards for which the ribbon has changed in this revision may continue to be worn. Replace the ribbon as appropriate and wear in precedence IAW Attachments 3 and 4. These awards include: Field Training Distinguished Graduate, Field Training Superior Performance, Warrior Spirit Award, Academic Award FT (now included in Academic Honors Award, paragraphs 3.2.5. and 3.3.5.), Athletic Award FT (now included in Physical Fitness Award, paragraphs 3.2.6. and 3.3.9.), Physical Fitness Award, Warrior Flight Award, Oustanding Flight Award (now Honor Flight Award), Drill Team Membership Ribbon, and the Color/Honor Guard Membership Ribbon.

3.5.3. Awards that have been discontinued in this revision may continue to be worn as follows:

3.5.3.1. Leadership Award. Consider equal to the AFROTC Meritorious Service Award. Add oak leaf clusters to the ribbon if subsequently awarded the AFROTC Meritorious Service Award.

3.5.3.2. Superior Performance Award. Consider equal to the AFROTC Commendation Award and replace ribbon with AFROTC Commendation Award ribbon. Add oak leaf clusters to the ribbon if subsequently awarded the AFROTC Commendation Award.

3.5.3.3. Distinctive GMC Award. Consider equal to the AFROTC Achievement Award and replace ribbon with AFROTC Achievement Award ribbon. Add oak leaf clusters to the ribbon if subsequently awarded the AFROTC Achievement Award.

3.5.3.4. Academic Award (FT). Consider equal to Academic Honors Award and replace ribbon with Academic Honors Award ribbon. Add oak leaf clusters to the ribbon if subsequently awarded the Academic Honors Award.

3.5.3.5. Athletic Award (FT). Consider equal to the Physical Fitness Award and replace ribbon with Physical Fitness Award ribbon. Add oak leaf clusters to the ribbon if subsequently awarded the Physical Fitness Award. Cadets earning the previously authorized “500 Club” torch device may wear a single silver star

device on the Physical Fitness Award ribbon until the cadet commissions or is disenrolled. (See Attachment 5 for silver star device wear instructions.).

3.5.3.6. Civil Air Patrol (CAP) Membership Ribbon. Cadets that have earned the CAP Membership Ribbon may continue to wear it until they graduate, commission, or disenroll. See paragraph 5.2. for guidance on CAP ribbons authorized for wear.

3.5.3.7. Sons of Confederate Veterans Award. Cadets that have previously earned the Sons of Confederate Veterans Award may continue to wear it until they graduate, commission, or disenroll. Those authorized may continue to wear it in precedence below the AMVETS award and above the AFROTC Meritorious Service Award. This award is no longer shown on AFROTCVA 36-3.

Chapter 4

ORGANIZATION SPONSORED CADET AWARDS AND DECORATIONS

4.1. Legion of Valor Bronze Cross for Achievement. The Legion of Valor is an association of those whose valor has been recognized by award of the Medal of Honor, the Distinguished Service Cross, Navy Cross, or Air Force Cross. The Legion of Valor also recognizes outstanding AFROTC cadets by awarding the Legion of Valor Bronze Cross for Achievement.

4.1.1. Purpose. This award recognizes one outstanding AS 300 (rising AS 400) cadet in each AFROTC region who has demonstrated excellence in military and academic performance. Recipients of this award are considered for the Olmstead Scholarship Program during their active duty service (see paragraph 7.1.)

4.1.2. Eligibility. Each cadet must: be in the upper 10 percent of both the AS 300 class and the school department class ranking and possess demonstrated outstanding leadership qualities.

4.1.3. Description. This award consists of a bronze cross medal, certificate, and ribbon with a bronze Maltese cross device.

4.1.4. Selection Authority. Region commanders. Region commanders select one cadet to receive the award from their respective region.

4.1.5. Administration.

4.1.5.1. Nomination. Each detachment submits one nomination to their respective region commander NLT 1 June. Nomination packages include AFROTC IMT 78 with appropriate information and a one-page letter of recommendation from the detachment commander.

4.1.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks.

4.1.5.3. Processing. Region commanders select the region winner and submit to AFROTC/DOSP NLT 1 July. AFROTC/DOSP forwards the recipients' names to: Legion of Valor, 4766 Larwin Avenue, Cypress CA 90630. The Legion of Valor forwards the award elements to the recipient's detachment. AFROTC/DOSP advises AFPC/DPAJE, 500 C Street West, Suite 32, Randolph TX 78150-4734, of the recipients.

4.1.6. Announcement and Presentation. AFROTC/DOSP will officially announce award recipients' names to all detachments. Once notified, detachment commanders arrange for presentation. (See paragraph 2.4.)

4.2. Society of American Military Engineers (SAME) Award.

4.2.1. Purpose. This award recognizes 20 outstanding AFROTC cadets in both the "next-to-last" and "last" year of an engineering course (5 from each region for each category). (NOTE: The terms "next-to-last" and "last" year are used in lieu of "junior" and "senior" to include cadets in both 4- and 5-year engineering courses.) The purpose of this award is to impress upon undergraduate engineering students, by appropriate recognition of meritorious promise of achievement in the field, the importance of engineering to national security.

4.2.2. Eligibility. The institution must offer an undergraduate engineering curriculum accredited by the Accrediting Body for Engineering and Technology (ABET) and award baccalaureate degrees. Each cadet must: be pursuing a 4- or 5-year engineering degree, rank in the upper 25 percent of the engineering class (if order of merit is not available, the cadet must have at least a "B" average in math, science, and engineering courses), be enrolled in either of the last 2 years of the accredited undergraduate engineering curriculum [Cadets in 5-year engineering courses are eligible during the fourth and fifth years only. Curricula should be reasonably allied to military engineering, but, if accredited, need not be civil, electrical, or mechanical engineering (for example, petroleum or architectural engineering would be acceptable, but management engineering would not)], and rank in the upper 25 percent of the AS class. Each nominee must be recommended in writing by the detachment commander, and by the Dean of Engineering (or equivalent) as "The Outstanding AFROTC Engineering Student of the Year" in his or her year group.

4.2.3. Description. This award consists of a ribbon and a gold key replica. A cadet winning the award for the second time is presented a gold eagle clasp.

4.2.4. Selection Authority. Region commanders. Region commanders select 5 cadets for each of the "last" and "next-to-last" year categories to receive the award from their respective region.

4.2.5. Administration.

4.2.5.1. Nomination. Each detachment submits one "last year" nomination and one "next-to-last year" nomination to their respective region commander NLT 1 February. Nomination packages include AFROTC IMT 78 with appropriate information, a one-page letter of recommendation from the detachment commander, and a letter of recommendation from the Dean of Engineering (or equivalent).

4.2.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks.

4.2.5.3. Processing. Region commanders select the region winners and submit to AFROTC/DOSP NLT 1 March. AFROTC/DOSP will review and consolidate the selections and submit the list of winners to the Society of American Military Engineers, 607 Prince Street, Alexandria VA 22314-3117. SAME forwards the award elements to the recipients' detachments along with the name of the nearest SAME post president and regional vice president.

4.2.6. Announcement and Presentation. AFROTC/DOSP will officially announce award recipients' names to all detachments. Once notified, detachment commanders arrange for presentation. (See paragraph 2.4.) Contact the nearest SAME post or regional headquarters to invite one of their senior engineer officers to present the award. If a student post of SAME exists on campus, invite the faculty advisor to the presentation.

4.3. Air Force Association (AFA) Award.

4.3.1. Purpose. This award recognizes the most outstanding AS 300 cadet at each detachment.

4.3.2. Eligibility. Each cadet must possess characteristics contributing to leadership and future value in positions of responsibility such as: a positive attitude toward AFROTC and school, personal attributes (i.e., initiative, judgment, and self-confidence), personal appearance (i.e., excellent uniform, posture, and grooming), courtesy (i.e., promptness, obedience, and respect for customs), and officer potential (i.e., capacity for responsibility, high productivity, adaptability to change, possession of the highest personal and ethical standards, and strong personal convictions). Each cadet must rank in the upper 5 percent of the AS 300 class and rank in the upper 10 percent of their graduating class.

4.3.3. Description. This award consists of a silver medal, a ribbon, and a certificate.

4.3.4. Selection Authority. Detachment commanders.

4.3.5. Administration. See paragraph 7.3. (AFA W. Randolph Lovelace Memorial Award) for further administration concerning this award.

4.3.5.1. Nomination. Detachment commanders select the recipient NLT 15 January.

4.3.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for detachment level selection of this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection. Although not required for selection of the detachment level award, detachment commanders will submit an AFROTC IMT 78 and FTPR to the region commander NLT 15 January IAW paragraph 7.3. for selection of the AFA W. Randolph Lovelace Memorial Award.

4.3.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of the AFA from: Director, ROTC Affairs, Air Force Association, 1501 Lee Highway, Arlington VA 22209-1198. Additionally, detachment commanders will submit an AFROTC IMT 78 and FTPR to the region commander NLT 15 January IAW paragraph 7.3. for selection of the AFA W. Randolph Lovelace Memorial Award.

4.3.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.4. Daughters of the American Revolution (DAR) Award.

4.4.1. Purpose. This award recognizes one outstanding AS 400 cadet at each detachment.

4.4.2. Eligibility. Each cadet must: rank in the upper 25 percent of both the AS 400 class and the institution's graduating class and demonstrate qualities of dependability and good character, adherence to military discipline, leadership ability, and a fundamental and patriotic understanding of the importance of AFROTC training.

4.4.3. Description. This award consists of a gold medal and ribbon.

4.4.4. Selection Authority. Detachment commanders.

4.4.5. Administration.

4.4.5.1. Nomination. Detachment commanders select the recipient NLT 1 April.

4.4.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.4.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of the local DAR Chapter Regent. If local DAR contacts are not available, the detachment

commander writes to the National Defense Committee, NSDAR, 1776 D Street, NW, Washington DC 20006-5392.

4.4.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.) The DAR appoints a Chapter Regent, a National Defense Chairman, or a DAR representative to present the award.

4.5. American Legion Scholastic Excellence Award.

4.5.1. Purpose. This award recognizes one AS 100, one AS 200, one AS 300, and one AS 400 cadet at each detachment for scholastic achievement.

4.5.2. Eligibility. Each cadet must: rank in the upper 10 percent of the academic class, rank in the top 25 percent of each AS class, demonstrate outstanding qualities in military leadership, and actively participate in constructive student activities such as student organizations or sports.

4.5.3. Description. (If earned more than once, only the highest award will be worn.)

4.5.3.1. For AS 300 and AS 400 cadets, a gold medal accompanied by a ribbon with an attachment depicting a scholastic scroll.

4.5.3.2. For AS 200 cadets, a silver medal and ribbon with an attachment depicting a scholastic scroll.

4.5.3.3. For AS 100 cadets, a bronze medal and ribbon with an attachment depicting a scholastic scroll.

4.5.3.4. A certificate is also available for presentation. If the certificate is not presented by the local chapter, one can be obtained from the American Legion Emblem Sales, 1-888-4 LEGION, emblem.legion.org.

4.5.4. Selection Authority. Detachment commanders.

4.5.5. Administration.

4.5.5.1. Nomination. Detachment commanders select the recipient NLT 15 April.

4.5.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.5.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of the American Legion. If a local post does not exist, or there is difficulty in contacting the post,

contact the state-level American Legion Department Headquarters as another source for medals and presenters. If they cannot be reached, contact the National Security-Foreign Relations Division, The American Legion, 1608 K Street, NW, Washington DC 20006-0059. Their telephone number is (202) 861-2700.

4.5.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.6. American Legion General Military Excellence Award.

4.6.1. Purpose. This award recognizes one AS 100, one AS 200, one AS 300, and one AS 400 cadet at each AFROTC detachment for general military excellence.

4.6.2. Eligibility. Each cadet must: rank in the top 25 percent of each respective AS class and demonstrate outstanding qualities in military leadership, discipline, character, and citizenship.

4.6.3. Description. (If earned more than once, only the highest award will be worn.)

4.6.3.1. For AS 300 and AS 400 cadets, a gold medal accompanied by a ribbon with a distinctive attachment depicting a torch for military excellence.

4.6.3.2. For AS 200 cadets, a silver medal and ribbon with a distinctive attachment depicting a torch for military excellence.

4.6.3.3. For AS 100 cadets, a bronze medal and ribbon with a distinctive attachment depicting a torch for military excellence.

4.6.3.4. A certificate is also available for presentation. If the certificate is not presented by the local chapter, one can be obtained from the American Legion Emblem Sales, 1-888-4 LEGION, emblem.legion.org.

4.6.4. Selection Authority. Detachment commanders.

4.6.5. Administration.

4.6.5.1. Nomination. Detachment commanders select the recipient NLT 15 April.

4.6.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.6.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of the American Legion. If a local post does not exist, or there is difficulty in contacting the post,

contact the state-level American Legion Department Headquarters as another source for medals and presenters. If they cannot be reached, contact the National Security-Foreign Relations Division, The American Legion, 1608 K Street, NW, Washington DC 20006-0059. Their telephone number is (202) 861-2700.

4.6.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.7. National Defense Industrial Association (NDIA) Award.

4.7.1. Purpose. This award recognizes one outstanding AS 400 cadet at each detachment.

4.7.2. Eligibility. Each cadet must: rank in the upper 50 percent of the graduation class, receive no less than a "B" in all Professional Officer Course (POC) academics, rank in the upper 20 percent of the AS 400 class, participate actively in athletics or campus activities, and demonstrate outstanding leadership qualities.

4.7.3. Description. This award consists of a medal, ribbon, and certificate.

4.7.4. Selection Authority. Detachment commanders. Nominations consist of a brief nomination letter to the NDIA.

4.7.5. Administration.

4.7.5.1. Nomination. Detachment commanders select the recipient NLT 1 April.

4.7.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.7.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of NDIA. Contact the National Defense Industrial Association, Membership Program (ROTC Programs), 2111 Wilson Blvd, Suite 400, Arlington VA 22201. Submit requests at least 4 weeks in advance of the desired presentation date.

4.7.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.8. National Defense Transportation Association (NDTA) Award.

4.8.1. Purpose. This award recognizes one outstanding AS 400 cadet at each detachment.

4.8.2. Eligibility. Each cadet must demonstrate outstanding leadership qualities, academic achievement, aptitude for military service, meritorious achievement, and noteworthy service in the promotion of safety or security of people or property. Special consideration should be given, but not limited to, those cadet selected for service in the Air Force Specialy Code (AFSC) of 21R (Logistics Readiness Officer).

4.8.3. Description. This award consists of a silver medal and ribbon.

4.8.4. Selection Authority. Detachment commanders.

4.8.5. Administration.

4.8.5.1. Nomination. Detachment commanders select the recipient NLT 1 March.

4.8.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.8.5.3. Processing. Detachments submit recipient names to AFROTC/DOSP NLT 1 March. AFROTC/DOSP submits the list of recipients to the National Defense Transportation Association, 50 S Pickett St, Suite 220, Alexandria VA 22304-3008. The NDTA mails the medals, together with a list of NDTA national officers, to AFROTC/DOSP for distribution to the appropriate detachments.

4.8.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.9. Armed Forces Communications and Electronics Association (AFCEA) Honor Certificate Award.

4.9.1. Purpose. This award recognizes one outstanding AS 300 cadet at each detachment who has demonstrated leadership and achievement in academics. This award is separate and distinct from the AFCEA scholarship awards and the AFCEA Award for Distinguished Performance.

4.9.2. Eligibility. Each cadet must be: a United States citizen preparing to enter AS 400 with a major in communications engineering, electronics, electrical engineering, mathematics, computer technology, or intelligence systems; and be academically strong.

4.9.3. Description. The award includes a framed parchment certificate with the honoree's name prominently inscribed and an AFCEA ribbon.

4.9.4. Selection Authority. Detachment commanders.

4.9.5. Administration.

4.9.5.1. Nomination. Detachment commanders select the recipient NLT 1 April.

4.9.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.9.5.3. Processing. Upon selection, detachments complete the AFCEA Educational Foundation Honor Certificate Award Application Form (download from www.afcea.org/education/undergrad.asp, click on Honor Certificate Award Program) and return it to Administrator, Scholarships and Awards Program, AFCEA Educational Foundation, either by mail to 4400 Fair Lakes Court, Fairfax, Virginia 22033-3899, or by FAX to (703) 631-4693. Submit nominations at least 20 days before the desired presentation date and before the cadet enters his/her senior year.

4.9.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.10. Reserve Officers Association (ROA) Award.

4.10.1. Purpose. These awards recognize one outstanding cadet from each AS 200, AS 300, and AS 400 class at each AFROTC detachment for their performance during the previous academic year.

4.10.2. Eligibility. Each cadet must: possess individual characteristics contributing to leadership, such as a positive attitude toward the Air Force, personal appearance, officer potential, and courtesy and rank in the top 10 percent of their AS class.

4.10.3. Description. These awards consist of a medal, ribbon, and a parchment certificate. If earned more than once, wear only the highest medal and ribbon earned with a bronze OLC to designate more than one award.

4.10.3.1. The gold award is presented to an AS 400 cadet.

4.10.3.2. The silver award is presented to an AS 300 cadet.

4.10.3.3. The bronze award is presented to an AS 200 cadet.

4.10.4. Selection Authority. Detachment commanders.

4.10.5. Administration.

4.10.5.1. Nomination. Detachment commanders select the recipient NLT 15 September.

4.10.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.10.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of ROA. If no contact has been made by 15 September, the detachment commander communicates directly with the National Headquarters, Reserve Officers Association, 1 Constitution Avenue, NE, Washington DC 20002-5655.

4.10.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.11. Military Officers Association of America (MOAA) Award (Formerly the Retired Officers Association).

4.11.1. Purpose. This award recognizes one outstanding AS 300 cadet at each detachment who shows exceptional potential for military leadership.

4.11.2. Eligibility. Each cadet must: be an AS 300 cadet; be in good academic standing; be of high moral character; show a high order of loyalty to the unit, school, and country; and show exceptional potential for military leadership.

4.11.3. Description. This award consists of a ribbon with a medal pendant and a certificate.

4.11.4. Selection Authority. Detachment commanders.

4.11.5. Administration.

4.11.5.1. Nomination. Detachment commanders select the recipient NLT 1 April.

4.11.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.11.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of the nearest local chapter of MOAA. If a local chapter does not exist, obtain the information from: Military Officers Association of America, 201 North Washington Street, Alexandria VA 22314-2529.

4.11.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.12. Veterans of Foreign Wars (VFW) Award.

4.12.1. Purpose. The award recognizes one outstanding cadet at each detachment who is actively engaged in the AFROTC program and who possesses individual characteristics contributing to leadership.

4.12.2. Eligibility. Each cadet must: maintain a "B" average in the AFROTC curriculum and a "C" average in all remaining subjects with no failing grades in the previous semester; be active in at least one student extra-curricular activity (music, athletics, government, etc.); and demonstrate the following: positive attitude towards the AFROTC program, satisfactory progress in the cadet program, outstanding achievement in community service and/or the cadet program, outstanding leadership in the cadet program, high moral character, exceptional professionalism in appearance and actions, outstanding military bearing and conduct in and out of uniform, potential and willingness to assume higher levels of responsibility, and be involved in patriotic programs, such as drill team, color guard, Arnold Air Society, recruiting, etc.

4.12.3. Description. This award consists of a medal pendant with a ribbon.

4.12.4. Selection Authority. Detachment commanders.

4.12.5. Administration.

4.12.5.1. Nomination. Detachment commanders select the recipient NLT 1 February.

4.12.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.12.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of the nearest local post in February for presentation in April or May. If no local post is available, or if the local post does not offer the award, obtain information by writing to: Veterans of Foreign Wars of the United States, Broadway at 34th Street, Kansas City MO 64111-2736. Attn: Recognition Awards.

4.12.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.13. Society of the War of 1812 Award.

4.13.1. Purpose. This award recognizes one outstanding AS 200 cadet at each detachment who encourages and demonstrates the ideals of Americanism.

4.13.2. Eligibility. Each cadet must: be enrolled in AS 200; rank in the top 20 percent of their academic class; rank in the top 10 percent of their AS class; and encourage and demonstrate the ideals of Americanism by deed, conduct, or both.

4.13.3. Description. This award consists of a certificate and ribbon in the colors of the General Society of the War of 1812 which traces its origins to the defense of Baltimore and Fort McHenry on 14 September 1814.

4.13.4. Selection Authority. Detachment commanders.

4.13.5. Administration.

4.13.5.1. Nomination. Detachment commanders select the recipient NLT 1 March.

4.13.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.13.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of the General Society of the War of 1812 from: General Society of the War of 1812, 373 Stinson Avenue, Saint Paul MN 55117-5222.

4.13.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.14. National Sojourners Award.

4.14.1. Purpose. This award recognizes one outstanding AS 200 or AS 300 cadet at each detachment who contributed the most to encourage and demonstrate Americanism within the corps of cadets and on campus.

4.14.2. Eligibility. Each cadet must: rank in the top 25 percent of their academic class, encourage and demonstrate the ideals of Americanism by deed and conduct, demonstrate a potential for outstanding leadership, and not have been a previous recipient of this award in the AFROTC program.

4.14.3. Description**.** This award consists of a ribbon with medal pendant and a certificate.

4.14.4. Selection Authority**.** Detachment commanders.

4.14.5. Administration**.**

4.14.5.1. Nomination**.** Detachment commanders select the recipient NLT 15 January.

4.14.5.2. AFROTC IMT 78**.** AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.14.5.3. Processing**.** Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of the nearest local chapter in January for presentation in April or May. If no local chapter is available, obtain information from: National Sojourners, 8301 East Boulevard Drive, Alexandria VA 22308-1399.

4.14.6. Announcement and Presentation**.** Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.15. Scottish Rite Southern Jurisdiction Award. This award is sponsored by the Scottish Rite of Freemasonry. Through scholarship grants, RiteCare Clinics, helping children communicate, and patriotic programs, the Scottish Rite benefits communities across the nation in direct and dynamic ways every day of the year.

4.15.1. Purpose. This award recognizes one outstanding AS 200 or AS 300 cadet at each detachment.

4.15.2. Eligibility**.** The cadet must: rank in the top 25 percent of his or her academic class; have contributed the most among cadets on campus to encourage and demonstrate patriotism by deeds or conduct during participation in extracurricular activities or community projects; have demonstrated a potential for outstanding leadership by exhibiting qualities of dependability, good character, self-discipline, good citizenship, and patriotism; and have not previously received this award.

4.15.3. Description. This award consists of a ribbon, medal, and a certificate. The ribbon is purple with a single gold stripe down the center. The medal depicts the heraldic double-headed eagle logo of the Scottish Rite of Freemasonry, and the words “ROTC Education and Americanism” call attention to two of the major focal points of the Scottish Rite.

4.15.4. Selection Authority. Detachment commanders.

4.15.5. Administration.

4.15.5.1. Nomination. Detachment commanders select the recipient NLT 1 April. Nomination packages consist of a letter of recommendation to the Scottish Rite.

4.15.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.15.5.3. Processing. Upon selection, the detachment commander sends the letter of recommendation and request for medal set to the nearest Scottish Rite Valley of the Southern Jurisdiction. To assist in preparation, a sample copy of the completed certificate is included in the award package. If the location of the nearest Valley is not known, contact national headquarters at (202) 232-3579, Fax: (202) 387-1843, or write to the Supreme Council at 33rd Degree, Ancient and Accepted Scottish Rite of Freemasonry, Southern Jurisdiction, 1733 Sixteenth Street Northwest, Washington, D.C., 20009-3199.

4.15.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.16. Daughters of Founders and Patriots of America Award.

4.16.1. Purpose. This award recognizes one AS 200 cadet at each detachment.

4.16.2. Eligibility. Each cadet must: rank in the upper 10 percent of the AS 200 class and demonstrate qualities of dependability, character, military discipline, leadership, patriotism, and an understanding of the importance of the American heritage.

4.16.3. Description. This award consists of a gold medal and ribbon.

4.16.4. Selection Authority. Detachment commanders.

4.16.5. Administration.

4.16.5.1. Nomination. Detachment commanders select the recipient NLT 1 April.

4.16.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.16.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of the state Daughters of Founders and Patriots of America chapter, or writes to: National Society of Daughters of Founders and Patriots of America, 733 15th Street, Room 915, Washington DC 20005-2112.

4.16.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.17. Military Order of the Purple Heart Award.

4.17.1. Purpose. The award recognizes one AS 300 cadet at each detachment who excels academically and displays exceptional leadership traits.

4.17.2. Eligibility. Each cadet must display a positive attitude toward AFROTC and country, hold a leadership position in the corps, be active in school/community affairs, have attained a B or higher for all subjects in the previous semester, and is not a previous recipient of the award.

4.17.3. Description. This award consists of a certificate, medal, and ribbon.

4.17.4. Selection Authority. Detachment commanders.

4.17.5. Administration.

4.17.5.1. Nomination. Detachment commanders select the recipient NLT 15 February. Nomination packages include a letter from the detachment commander to the state chapter of the Military Order of the Purple Heart.

4.17.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.17.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of the state chapter of the Military Order of the Purple Heart. To locate a state chapter, contact the national headquarters at (703) 642-5360, 5413-B Backlick Road, Springfield, VA 22151-3960.

4.17.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.18. Sons of the American Revolution (SAR) Award.

4.18.1. Purpose. This award recognizes one AS 300 cadet at each detachment.

4.18.2. Eligibility. Each cadet must: demonstrate outstanding leadership qualities, military bearing, and all-around excellence in AFROTC studies and activities, and not be a previous recipient of the SAR award.

4.18.3. Description. This award consists of a silver medal with a ribbon and sword device. (See AFROTC VA 36-3 for proper wear.)

4.18.4. Selection Authority. Detachment commanders.

4.18.5. Administration.

4.18.5.1. Nomination. Detachment commanders select the recipient NLT 1 April.

4.18.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.18.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of SAR. Contact the state SAR organization. If the state SAR organization is not available, contact The National Headquarters, Sons of the American Revolution, 1000 South 4th Street, Louisville KY 40203-3292.

4.18.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

4.19. Military Order of World Wars (MOWW) Award.

4.19.1. Purpose. This award recognizes cadets at each detachment who demonstrate an outstanding desire to serve AFROTC and the United States and who are considered most improved in the categories of military and scholastic excellence. This award is intended to recognize one cadet at each detachment. However, with approval from the local MOWW chapter, detachment commanders may award to one cadet from each of the AS 100, AS 200, and AS 300 classes.

4.19.2. Eligibility. Cadets must excel in all military and scholastic aspects of the AFROTC program at the time of selection and presentation of the award, and must not have previously received an MOWW medal award. Cadets must plan to enroll in the next AS class with a goal of earning a commission.

4.19.3. Description. The ribbon and citation may be awarded in lieu of a medal when monetary limitations preclude award of the actual medal. If earned more than once, wear only the highest medal and ribbon earned with a bronze OLC to designate more than one award.

4.19.3.1. The gold award is presented to an AS 300 cadet.

4.19.3.2. The silver award is presented to an AS 200 cadet.

4.19.3.3. The bronze award is presented to an AS 100 cadet.

4.19.4. Selection Authority. Detachment commanders.

4.19.5. Administration.

4.19.5.1. Nomination. Detachment commanders select the recipient NLT 1 April.

4.19.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.19.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of the nearest local chapter of the MOWW. If no local chapter is available, obtain information from: National Headquarters, The Military Order of the World Wars, 435 N Lee Street, Alexandria VA 22314-2301.

4.19.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.) If a MOWW member is not available, any active, reserve, or retired commissioned officer, or an individual with prior commissioned service in the Armed Forces during a period of hostilities, may present the award.

4.20. American Veterans (AMVETS) Award.

4.20.1. Purpose. This award recognizes one cadet at each detachment at the end of his or her first year in the AFROTC program. ("First year" is not restricted to AS 100 cadets.)

4.20.2. Eligibility. Each cadet must: demonstrate a positive attitude toward the Air Force and AFROTC, demonstrate a neat personal appearance (uniform wear, posture, and grooming), demonstrate outstanding personal attributes (initiative, dependability, judgment, and self-confidence), demonstrate officer potential (responsibility, adaptability, high personal standards), have attained a grade of "A" in AFROTC during the most recent grading period, and be in good academic standing in all university course work.

4.20.3. Description. This award consists of a medal and a ribbon.

4.20.4. Selection Authority. Detachment commanders.

4.20.5. Administration.

4.20.5.1. Nomination. Detachment commanders select the recipient NLT 1 April. Nominations consist of a brief nomination letter to the AMVETS State Department in the state where the school is located.

4.20.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

4.20.5.3. Processing. Upon selection, the detachment commander requests both the medal and the address of an appropriate representative of the AMVETS State Department in the state where the school is located. If there is no AMVETS State Department, submit the nomination letter to Programs Department, American Verterans National Headquarters, 4647 Forbes Blvd, Lanham MD 20706-9961. Submit requests at least 6 weeks in advance of the desired presentation date.

4.20.6. Announcement and Presentation. Detachment commanders announce detachment winners and arrange for presentation. (See paragraph 2.4.)

Chapter 5

AWARDS AND DECORATIONS FROM OTHER AFFILIATE PROGRAMS

5.1. Arnold Air Society (AAS). Criteria for AAS awards can be found in Arnold Air Society Manual 1 (AASMAN-1), *Arnold Air Society Policies and Procedures*, Chapter 16.

5.1.1. AAS Unit Awards.

5.1.1.1. The Maryland Cup. The Maryland Cup is sponsored by the Frank P. Lahm Squadron of the University of Maryland and is presented to the outstanding large squadron (over 25 active members). The award consists of a permanent plaque and ribbon worn by the members of the winning AAS squadron who were active members of the AAS squadron during the period of the award.

5.1.1.2. The Hagan Trophy. The Hagan Trophy is sponsored by the Captain Frank S. Hagan Squadron of Louisiana State University and is presented to the outstanding medium squadron (15-25 active members). The award consists of a permanent plaque and a ribbon worn by the members of the winning AAS squadron who were active members of the AAS squadron during the period of the award.

5.1.1.3. The Chennault Trophy. The Chennault Trophy is sponsored by the General Emmett O'Donnell Squadron of Louisiana Technical University and is presented to the outstanding small squadron (14 or fewer active members). The award consists of a permanent plaque and a ribbon worn by the members of the winning AAS squadron who were active members of the AAS squadron during the period of the award.

5.1.1.4. The Area Plaque Ribbon. The Area Plaque Ribbon is worn by members of the AAS squadrons winning the area-level outstanding unit award.

5.1.1.5. The Eagle Award. The Eagle Award is sponsored by the Eagle Squadron of the University of Puerto Rico at Rio Piedras and is presented to the squadron that has contributed the most to civic affairs. The award consists of a permanent plaque and a ribbon worn by the members of the winning AAS squadron who were active members of the AAS squadron during the period of the award.

5.1.1.6. The LBJ Cup. The LBJ Cup is sponsored by the Colonel Andrew J. Dougherty Squadron of the Rochester Institute of Technology and is presented to the squadron operating the most outstanding candidate training program.

5.1.2. AAS Individual Awards.

5.1.2.1. The National Level Award. This decoration is presented each year during the AAS National Conclave (NATCON) to active AAS members for outstanding service to the national organization.

5.1.2.2. The Area Level Award. This decoration is presented each year to active AAS members for outstanding service to the area organization.

5.1.2.3. The Squadron Level Award. This decoration is presented each year to active AAS members for outstanding service to the squadron organization.

5.1.3. AAS Membership Ribbon. Cadets who have actively participated in AAS for one academic year or more may wear the AAS Membership Ribbon. This ribbon is awarded according to AAS membership criteria. No temporary wear of the ribbon is authorized.

5.1.4. Silver Wings Membership Ribbon. Cadets who have actively participated in Silver Wings for one academic year or more may wear the Silver Wings Membership Ribbon. This ribbon is awarded according to Silver Wings membership criteria. No temporary wear of the ribbon is authorized.

5.2. Civil Air Patrol (CAP).

5.2.1. CAP Valor Awards. AFROTC cadets who have earned an award for valor in CAP are authorized to wear the CAP valor award on the AFROTC uniform. Wear CAP valor awards beneath AFROTC valor awards but above all other awards. If awarded a valor award from more than one organization for the same act of heroism, wear only one. If AFROTC is one of those organizations, wear only the AFROTC valor award.

5.2.2. Other CAP Ribbons. Cadets who have earned the General Carl A. Spaatz, Amelia Earhart, or General Billy Mitchell awards as cadets in CAP are authorized to wear the highest of these awards earned on the AFROTC uniform, including any CAP devices authorized. Cadets obtain these ribbons through their local CAP units. No other CAP ribbons are authorized for wear.

5.3. Air Force Junior Reserve Officer Training Corps (AFJROTC).

5.3.1. AFJROTC Valor Awards. AFROTC cadets who have earned an award for valor while a cadet in AFJROTC are authorized to continue wear of the valor award on the AFROTC uniform. If awarded a valor award from more than one organization for the same act of heroism, wear only one. If AFROTC is one of those organizations, wear only the AFROTC valor award.

5.3.2. Other AFJROTC Ribbons. No other AFJROTC ribbons are authorized for wear.

5.4. Pershing Rifles Membership Ribbon. AFROTC cadets who meet the criteria for membership in Pershing Rifles may wear the Pershing Rifles Membership Ribbon on the AFROTC uniform after one calendar year of active participation in Pershing Rifles. No other Pershing Rifles ribbons are authorized for wear unless specifically approved by AFROTC/DOS. Cadets obtain ribbons from Pershing Rifles.

5.5. Scabbard and Blade. AFROTC cadets who meet the criteria for membership in Scabbard and Blade may wear the Scabbard and Blade Membership Ribbon on the AFROTC uniform after one calendar year of active participation in Scabbard and Blade. If the cadet holds a position of rank in Scabbard and Blade, the Scabbard and Blade Membership Ribbon is replaced on the AFROTC uniform with the Scabbard and Blade ribbon with the appropriate rank attachment device. No other Scabbard and Blade ribbons are authorized for wear. Cadets obtain ribbons from Scabbard and Blade.

5.6. Army and Navy Reserve Officer Training Corps (AROTC and NROTC).

5.6.1. AROTC and NROTC Valor Awards. AFROTC cadets who have earned an award for valor in AROTC or NROTC are authorized to wear the AROTC or NROTC valor award on the AFROTC uniform. Wear AROTC and NROTC valor awards beneath AFROTC valor awards but above all other awards. If awarded a valor award from more than one organization for the same act of heroism, wear only one. If AFROTC is one of those organizations, wear only the AFROTC valor award.

5.6.2. AROTC and NROTC Organization Sponsored Awards. AFROTC cadets earning awards listed in Chapter 4 of this instruction while participating in AROTC or NROTC may wear those awards on the AFROTC uniform. Wear according to AFROTC precedence. If not listed, send requests for authorization through command channels to AFROTC/DOS for approval.

5.6.3. AROTC and NROTC Distinguished Cadet Awards. AFROTC cadets earning a Distinguished Cadet or equivalent award while participating in AROTC or NROTC may wear this award on the AFROTC uniform. Wear in precedence above the Society of the War of 1812 Award and below the Air Force Association Award. (AROTC and NROTC Distinguished Cadet awards not shown on AFROTC VA 36-3.)

5.6.4. Other AROTC and NROTC Ribbons. No other AROTC or NROTC ribbons are authorized for wear.

Chapter 6

ORGANIZATION SPONSORED SCHOLARSHIP AWARDS

6.1. Armed Forces Communications and Electronics Association (AFCEA) Scholarship Award.

6.1.1. Purpose. The AFCEA Scholarship Awards Program assists outstanding and deserving cadets in the completion of their education in the fields of communications engineering, electronics, electrical engineering, aerospace engineering, mathematics, physics, computer technology, and intelligence systems.

6.1.2. Eligibility. Each cadet must be of good moral character and have varied interests as demonstrated in academic and student activities, working toward a degree in electronics, communications engineering, electrical engineering, aerospace engineering, mathematics, physics, computer technology, or intelligence systems (not business or Bachelor of Arts), be in need of financial assistance, and be enrolled in AFROTC. An AFROTC or other scholarship is not disqualifying. Please see the AFCEA web page (http://www.afcea.org/education/undergrad.asp) for more information on qualifying majors.

6.1.3. Description. These awards consist of:

6.1.3.1. $2,000 scholarships awarded to AS 200 cadets who have been accepted or qualified for admission to the POC. (Number of scholarships awarded varies from year to year.)

6.1.3.2. $2,000 scholarships awarded to AS 300 cadets. (Number of scholarships awarded varies from year to year.)

6.1.4. Selection Authority. AFCEA.

6.1.5. Administration.

6.1.5.1. Nomination. Detachment commanders nominate one cadet to region headquarters NLT 1 February. Previous award recipients are eligible for subsequent AFCEA awards. Nomination packages include: AFCEA nomination form (downloaded from http://www.afcea.org/education/undergrad.asp); two recommendation letters: one from the detachment commander, the second preferably from an instructor, but a letter from an employer, volunteer supervisor, or other appropriate person is acceptable (be sure the letters include a brief evaluation of the nominee's personal traits and potential for service); a letter

signed by the detachment commander commenting on the candidate's observed need for financial assistance; and an official transcript.

6.1.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

6.1.5.3. Processing. Detachment commanders forward nominations to the region commander NLT 1 February. Region commanders screen nominations and submit packages NLT 1 March directly to AFCEA at Administrator, Scholarships and Awards Program, The AFCEA Educational Foundation, 4400 Fair Lakes Court, Fairfax VA 22033-3899.

6.1.6. Announcement and Presentation. AFCEA notifies AFROTC/DOSP of award winners. AFROTC/DOSP announces award winners and detachment commanders arrange for presentation. (See paragraph 2.4.)

6.2. United Services Automobile Association (USAA) Scholarship Awards.

6.2.1. Purpose. This award recognizes outstanding AS 200 and 300 cadets.

6.2.2. Eligibility.

6.2.2.1. AS 200. Each cadet must rank in the upper 10 percent of the AS 200 class and demonstrate achievement in leadership, organizational ability, teamwork, and academics.

6.2.2.2. AS 300. Each cadet must rank in the upper 10 percent of the AS 300 class and the upper 25 percent of the graduating class; have a balance of academic achievement in complex academic studies versus simply a high GPA; and demonstrate leadership, organizational ability, and teamwork.

6.2.3. Description. These awards consist of:

6.2.3.1. AS 200 (rising AS 300). These awards consist of brass clocks and four $1,000 scholarships awarded to region designees.

6.2.3.2. AS 300 (rising AS 400). These awards consist of brass clocks and one $1,500 scholarship for the overall national winner, four $1,000 scholarships for the four region designees, and one $1,000 scholarship for an "at large" designee.

6.2.4. Selection Authority. Region commanders select AS 200 winners. HQ AFROTC Awards Board selects AS 300 winners.

6.2.5. Administration.

6.2.5.1. Nomination. Detachment commanders submit one nomination for each category to region headquarters NLT 1 June. Nomination packages include: AFROTC IMT 78 and FTPR (if applicable).

6.2.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks.

6.2.5.3. Processing.

6.2.5.3.1. AS 200 Awards. Each region commander selects a nominee and submits his/her package to AFROTC/DOSP by 1 July. AFROTC/DOSP notifies the USAA awards board of the recipients' names and detachments.

6.2.5.3.2. AS 300 Awards. Each region commander selects a primary and two alternate nominees and forwards their packages to AFROTC/DOSP by 1 July. The AFROTC Awards Board selects the national, regional, and "at large" winners. AFROTC/DOSP notifies the USAA awards board of the recipients' names and detachments. USAA notifies AFROTC/DOSP of the six winners' acceptance.

6.2.6. Announcement and Presentation. AFROTC/DOSP announces award winners and detachment commanders arrange for presentation. (See paragraph 2.4.) The USAA awards board makes arrangements for presentation with the detachment commanders. Arrange suitable publicity and send copies of photos and news releases to: USAA Military Affairs, ATTN: Officer Programs Manager, 9800 Fredericksburg Road, San Antonio, TX 78288.

6.3. The Army and Air Force Mutual Aid Association (AAFMAA) AFROTC Scholarship.

6.3.1. Purpose. This award recognizes an outstanding AS 200 (rising AS 300) cadet from each region.

6.3.2. Eligibility. Each cadet nominated must be of good moral character, have varied interests as demonstrated in academic and student activities, and have demonstrated financial need.

6.3.3. Description. This award consists of four $1,000 scholarships.

6.3.4. Selection Authority. Region commanders.

6.3.5. Administration.

6.3.5.1. Nomination. Detachment commanders submit one nomination package to region headquarters NLT 15 June. Nomination packages include: AFROTC IMT 78, a letter of recommendation from the detachment commander, and a letter from the cadet. The cadet's letter should address personal and professional

objectives, involvement in student and community activities, and how the scholarship will be used.

6.3.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks.

6.3.5.3. Processing. Region commanders will forward the region winner's package to AFROTC/DOSP NLT 1 July. AFROTC/DOSP consolidates and forwards the winners' names to AAFMAA.

6.3.6. Announcement and Presentation. AFROTC/DOSP announces award winners. (See paragraph 2.4.) Detachment commanders of winning cadets should contact the nearest AAFMAA chapter to arrange presentation.

6.4. Armed Forces Insurance (AFI) Scholarship Award.

6.4.1. Purpose. This award recognizes four outstanding cadets who have excelled in academic and military disciplines.

6.4.2. Eligibility. Each cadet must: be a rising AS 400 cadet; have a grade point average of 3.0 or higher on a 4.0 scale, demonstrate active leadership in important cadet corps or university positions and projects, demonstrate qualities of dependability, good character, patriotism, and military discipline, and have a need for financial assistance.

6.4.3. Description. This award is donated by Armed Forces Insurance and consists of four $1,000 scholarships presented annually.

6.4.4. Selection Authority. Region commanders.

6.4.5. Administration.

6.4.5.1. Nomination. Detachment commanders submit one nomination to region headquarters NLT 1 August. Nomination packages include: AFROTC IMT 78 and a one-page letter from the candidate on personal and professional objectives, as well as information that demonstrates evidence of financial need

6.4.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks.

6.4.5.3. Processing. Region commanders will forward the region winner's package to AFROTC/DOSP NLT 15 August. AFROTC/DOSP consolidates and forwards the winners' names to AFI.

6.4.6. Announcement and Presentation. AFROTC/DOSP announces award winners. (See paragraph 2.4.) AFI makes arrangements for presentation of the award with the detachment commander's concurrence.

6.5. The Guy Pulliam Leadership Award.

6.5.1. Purpose. This award recognizes one cadet who demonstrates a commitment to spiritual values and to the spiritual aspects of leadership. It is named in honor of an Air Force pilot who embodied the above qualities and who was killed while on a training mission in 1973. This award is sponsored by the Officers' Christian Fellowship (OCF).

6.5.2. Eligibility. The cadet must: be an AS 200 or AS 300 cadet; demonstrate self sacrifice, integrity, and servant-leadership; be involved in campus and community religious activities; and be committed to improving the spiritual climate of the cadet corps.

6.5.3. Description. This award consists of one $1,000 scholarship to attend the OCF's Rocky Mountain High, a 10-day wilderness adventure/leadership training program that is offered at seven different times each summer.

6.5.4. Selection Authority. OCF.

6.5.5. Administration.

6.5.5.1. Nomination. Detachment commanders submit one nomination to region headquarters NLT 15 February. Region commanders select one nominee and forward directly to the OCF NLT 15 March. Nomination package consists of a letter of recommendation to the OCF and endorsed by the region commander. Comments by detachment commanders must not refer to a cadet's religious preference or convictions, although comments may be made regarding a cadet's involvement in church-sponsored activities.

6.5.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

6.5.5.3. Processing. Region commanders select one nominee and forward directly to the OCF NLT 15 March. The OCF Director of ROTC Ministries will make the final selection from names submitted by the regions. Mail entries to: OCF Director of ROTC Ministries, PO Box 1177, Englewood CO 80150-1177. For further questions regarding this scholarship, the organization can be contacted at 1-800-424-1984 or at their web page www.ocfusa.org. OCF notifies AFROTC/DOSP of award winner.

6.5.6. Announcement and Presentation. AFROTC/DOSP announces award winner and detachment commander arranges for presentation. (See paragraph 2.4.)

6.6. Air Force Historical Foundation (AFHF) Awards.

6.6.1. Purpose. This award recognizes leadership, citizenship, and outstanding academic and military achievement. Additionally, it rewards an individual who will pursue graduate study in a field beneficial to the Air Force.

6.6.2. Eligibility. Each nominee must be a spring graduate of the current year who will pursue a graduate degree in educational delay status.

6.6.3. Description. This award consists of a $1,000 scholarship and a 1-year membership in the AFHF.

6.6.4. Selection Authority. AFHF.

6.6.5. Administration.

6.6.5.1. Nomination. Detachment commanders submit one nomination to region headquarters NLT 1 April. Nomination packages include: AFROTC IMT 78, FTPR, a letter of recommendation from the detachment commander, and the statement below signed by the cadet.

"I, _____[First MI Last]_____, understand that if I am nominated by my region commander for this award, the Air Force Historical Foundation will award me a 1-year membership in the Foundation regardless of whether or not I am a recipient of the scholarship. To do this, AFHF requires my address in order to mail me the AFHF magazine. I hereby authorize the release of my address to the AFHF for that purpose."

Mailing Address: [address]
Signed: [signature]

6.6.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks. Attach a detachment commander statement listing undergraduate and proposed graduate fields of study. Include date of graduation or commissioning, starting date of graduate studies, and the address to which the award should be sent.

6.6.5.3. Processing. Region commanders select and submit one nomination, including the name and address of the nominee, to AFROTC/DOSP NLT 15 April. The AFROTC Awards Board selects the recipient. AFROTC/DOSP forwards nomination packages, plus names and addresses of all nominees, to the Air Force Historical Foundation, 1535 Command Drive, Suite A-122, Andrews AFB, MD 20762, with an information copy of the selectee's nomination package to AFIT/CI, 2950 P Street, Wright-Patterson AFB, OH 45433-7765. AFHF notifies AFROTC/DOSP of award winner. Initial payment is received in time for presentation at the spring graduation ceremony. Final payment will be made upon entry into graduate school.

6.6.6. Announcement and Presentation. AFROTC/DOSP announces award winner

and detachment commander arranges for presentation. (See paragraph 2.4.)

6.7. The Order of Daedalians Colonel Charles W. Getchell Memorial Scholarships and Daedalian AFROTC Scholarships. The Order of Daedalians is a national fraternity of commissioned military pilots organized to perpetuate the spirit of patriotism, love of country, and ideals of self-sacrifice, which place service to the nation above personal safety or position.

6.7.1. Purpose.

6.7.1.1. The purpose of the Order of Daedalians Colonel Charles W. Getchell Memorial Scholarships is to recognize the five most outstanding pilot candidates in AFROTC.

6.7.1.2. The purpose of the Order of Daedalians AFROTC Scholarships is to recognize outstanding pilot candidates in the AFROTC program.

6.7.2. Eligibility. Each nominee must: be a cadet with a pilot allocation; ranked in the upper 20 percent of the AS class and the upper 25 percent of the graduating class; and demonstrate qualities of leadership, teamwork, good moral character, integrity, and organizational ability.

NOTE: Consideration is given to need for financial aid. Cadets who are competing for a pilot allocation, but have not yet received it, may compete but will be withdrawn from competition if they are not selected for a pilot allocation.

6.7.3. Description.

6.7.3.1. The Order of Daedalians Colonel Charles W. Getchell Memorial Scholarships consist of five $2,000 awards and Daedalian plaques. They are in honor of the late Colonel C. W. Getchell, USAF, Retired, who was a founding member of the Order of Daedalians. The scholarships are made possible by a grant from Mrs. Getchell and the Daedalian Foundation.

6.7.3.2. The Order of Daedalians AFROTC Scholarships consist of six $2,000 awards to be awarded along with Daedalian certificates.

6.7.4. Selection Authority. HQ AFROTC Awards Board.

6.7.5. Administration.

6.7.5.1. Nomination. Detachment commanders submit one nomination to region headquarters NLT 15 April. Nomination packages include AFROTC IMT 78; a recommendation letter from the detachment commander; and records indicating completion of or enrollment in a flying program (if cadet has taken part in such).

6.7.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks.

6.7.5.3. Processing. Region commanders select and rank order four nominees and forward packages to AFROTC/DOSP NLT 1 May. The number one nominee from each region will receive a Daedalian Colonel Charles W. Getchell Memorial Scholarship. The number two nominee from each region will then compete for an "at large" Daedalian Colonel Charles W. Getchell Memorial scholarship, decided by vote of the AFROTC Awards Board. The three remaining number two nominees will be awarded a Daedalian AFROTC scholarship. All remaining nominees will compete for the three Daedalian Air Force ROTC scholarships, decided by vote of the AFROTC Awards Board. AFROTC/DOSP will forward the winners' packages to the Daedalian Foundation, PO Box 249, Randolph AFB TX 78148. After final approval, the Daedalian Foundation will forward scholarships and certificates to detachment commanders NLT 15 June. Scholarship checks will be made out to the individual recipients. AFROTC will advise the Daedalian Foundation of the completion of AFROTC training by the recipients of these awards, to include graduation and commissioning dates and entry schedule into pilot training.

6.7.6. Announcement and Presentation. AFROTC/DOSP announces award winners and detachment commanders contact the nearest chapter of the Order of Daedalians to arrange for presentation. (See paragraph 2.4.) Scholarships will be presented by a suitable representative of the Daedalian Flight nearest to the recipient's school. If this is not practical, the Order of Daedalians will designate a substitute. Send copies of photos and news releases of presentation ceremonies to the Daedalian Foundation. (See http://www.daedalians.org/ for information on the Order of Daedalians.)

6.8. Wells Fargo Worldwide Military Bank Scholarship Award.

6.8.1. Purpose. This award recognizes an outstanding AS 300 (rising AS 400) cadet.

6.8.2. Eligibility. Each cadet must: be the son or daughter of an active, retired, or deceased member of the Regular, Reserve, or National Guard forces; and exhibit a high standard of academic and military performance.

6.8.3. Description. This award consists of one $1,000 scholarship.

6.8.4. Selection Authority. HQ AFROTC Awards Board.

6.8.5. Administration.

6.8.5.1. Nomination. Detachment commanders submit one nomination to region headquarters NLT 1 June. Nomination packages include AFROTC IMT 78; FTPR; a letter of recommendation by the detachment commander; college transcripts; and certification of relationship with military member.

6.8.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks.

6.8.5.3. Processing. Region commanders select one nominee and forward to AFROTC/DOSP NLT 1 July. The AFROTC Awards Board selects the national winner and AFROTC/DOSP notifies Wells Fargo. Proportional payments will be mailed to the recipient's commander each academic term of the AS 400 year.

6.8.5.4. Additional Detachment Instructions. The winning detachment must forward a letter stating the recipient is still in good academic standing at the beginning of each term. Send to: Wells Fargo Worldwide Military Bank, c/o Brian J. Koetting, CMSgt (Ret), USAF, PO Box 686000, San Antonio, TX 78268-6000.

6.8.6. Announcement and Presentation. AFROTC/DOSP announces award winner and detachment commander arranges for presentation. (See paragraph 2.4.)

6.9. The Lieutenant Colonel Virgil I. Grissom Memorial Scholarship Awards. This award is sponsored by the Bank of America.

6.9.1. Purpose. The Lt Col Virgil I. Grissom Memorial Scholarship Awards recognize outstanding academic and military achievement and reward individuals demonstrating potential for future outstanding contributions in the national interest and to the United States Air Force.

6.9.2. Eligibility. Nominees are restricted to AS 300 (rising AS 400) cadets who have demonstrated outstanding academic ability and military achievements. Candidates must carry a full academic load and maintain a high standard of academic and military performance, to include performance at FT.

6.9.3. Description. These awards are in honor of the late Lt Col "Gus" Grissom, former Mercury astronaut and command pilot on the first Gemini flight. One $1,500 scholarship is granted to the overall national winner, four $1,000 scholarships are granted to four region designees, and one $1,000 scholarship is awarded by vote of the AFROTC Awards Board to an "at large" regional nominee. Recipients receive proportional payments each term during their AS 400 year to assist in defraying educational costs.

6.9.4. Selection Authority. HQ AFROTC Awards Board.

6.9.5. Administration.

6.9.5.1. Nomination. Detachment commanders submit one nomination to region headquarters NLT 1 June. Nomination packages include AFROTC IMT 78; FTPR; a one-page letter of recommendation by the detachment commander; and college transcripts.

6.9.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks.

6.9.5.3. Processing. Region commanders select a primary and two alternate nominees and forwards their packages to arrive at AFROTC/DOSP NLT 1 July. The AFROTC Awards Board selects the national, regional, and "at large" winners. AFROTC/DOSP submits the names of all recipients to the Bank of America. Payments are mailed to detachment commanders each academic term during the normal AS 400 academic year.

6.9.5.4. Additional Detachment Instructions. The detachment commander is responsible for ensuring the recipient maintains academic and military standards worthy of continued award receipt. If scholarship curtailment is required for any reason, the detachment commander must contact officials from the Bank of America. Detachments with winners must forward a letter to the Bank of America stating the winners are still in good academic standing at the beginning of each term. Send letters to: Lt Col Virgil I. Grissom Memorial Awards, Bank of America, Military Bank, Fort Sam Houston Banking Center, 1422 East Grayson, PO Box 8000, San Antonio TX 78208-8000, telephone number: (800) 334-1920, ext 5027.

6.9.6. Announcement and Presentation. AFROTC/DOSP announces award winner and detachment commander arranges for presentation. (See paragraph 2.4.)

6.10. The Lieutenant Jay Smith Memorial Scholarship Award and the First Command Educational Foundation Scholarship Awards.

6.10.1. Purpose. This award recognizes outstanding AS 300 (rising AS 400) cadets.

6.10.2. Eligibility. Each cadet nominated must be of good moral character, have varied interests as demonstrated in academic and student activities, have completed FT, and entered the POC.

6.10.3. Description. This award consists of the Lieutenant Jay Smith Memorial Scholarship for $2,000 ($1,000 from the Lieutenant Jay Smith Memorial Scholarship Fund and $1,000 from the First Command Educational Foundation) for the overall national winner and four $1,000 First Command Educational Foundation scholarships for the four region designees.

6.10.4. Selection Authority. HQ AFROTC Awards Board.

6.10.5. Administration.

6.10.5.1. Nomination. Detachment commanders submit one nomination to region headquarters NLT 1 June. Nomination packages include AFROTC IMT 78; FTPR; a one-page memorandum by the detachment commander recommending the cadet; and a statement by the cadet indicating that scholarship money received will be used for educational purposes. (Recipients may contact

the First Command Educational Foundation to arrange for reimbursement of educational expenses already paid, providing they have appropriate receipts.)

6.10.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks.

6.10.5.3. Processing. Region commanders select one winner and one alternate nominee and forward their packages to arrive at AFROTC/DOSP NLT 1 July. The AFROTC Awards Board will select the recipient of the Lieutenant Jay Smith Memorial Scholarship Award from among the four region winners. The region's alternate nominee will be the region winner of the First Command Educational Foundation $1,000 scholarship. AFROTC/DOSP submits the names of all recipients to First Command Educational Foundation.

6.10.6. Announcement and Presentation. AFROTC/DOSP announces award winner and detachment commander arranges for presentation. (See paragraph 2.4.)

6.11. Wells Fargo Field Training "Ironman" Award and Armed Forces Bank Field Training "Ironman" National Winner Award.

6.11.1. Pupose. The Wells Fargo Field Training "Ironman" Award recognizes the one male and one female cadet at each FTU with the top average PFT score. The Armed Forces Bank FT "Ironman" National Winner Award recognizes the one male and one female cadet at FT (includes all FTUs) with the top average PFT score.

6.11.2. Eligibility. Cadets must have met all requirements for and have received the FT "Ironman" Award IAW paragraph 3.2.3.

6.11.3. Description. The Wells Fargo award consists of one $250 award for each of the cadets receiving the FT "Ironman" Award at each FTU. The Armed Forces Bank award consists of one $500 award for each of the top two cadets (in addition to the Wells Fargo award). Additionally, the two national winners wear a silver star device on the FT "Ironman" Award ribbon.

6.11.4. Selection Authority. HQ AFROTC Awards Board.

6.11.5. Administration.

6.11.5.1. Nomination. FTU/CCs submit one male and one female nomination for each FT Cadet Group to AFROTC/DOSP NLT one week following completion of the FTU. All nominations should be submitted NLT 1 September. Nomination packages include a one-page memorandum to AFROTC/DO listing the male and cadet awarded the FT "Ironman" Award from their FTU. Include the cadets' ages, gender, detachment, and detachment commanders' names. List the cadets' PFT scores in detail, including 1.5 mile run time, number of Pushup and Crunches repetitions performed, and points awarded for each.

6.11.5.2. AFROTC IMT 78. AFROTC IMT 78 is not used for this award.

6.11.5.3. Processing. AFROTC/DOSP notifies Wells Fargo of the award winners. The AFROTC Awards Board selects the national winners and AFROTC/DOSP notifies the Armed Forces Bank.

6.11.6. Announcement and Presentation. AFROTC/DOSP announces award winners. Detachment commanders of Wells Fargo winners arrange for presentation. Detachment commanders of the Armed Forces Bank national winners should arrange for AFROTC/DO or region commander presentation.

6.12. United Services Automobile Association (USAA) Outstanding Cadet Training Assistant (CTA) Scholarship Award.

6.12.1. Purpose. This award recognizes the most outstanding CTA who excelled in the performance of CTA duties at FT. This award is intended to be based purely on performance as a CTA with no regard to performance at the detachment or at the university.

6.12.2. Eligibility. The cadet must: serve as a CTA; demonstrate active leadership in FT positions and projects, and demonstrate qualities of dependability, good character, patriotism, and military discipline; and be the FTU selection for Outstanding CTA IAW paragraph 3.2.10.

6.12.3. Description. This award is donated by the USAA and consists of a $2000 scholarship. Additionally, the cadet selected wears a silver star device on the Outstanding CTA ribbon and medal.

6.12.4. Selection Authority. HQ AFROTC Awards Board.

6.12.5. Administration.

6.12.5.1. Nomination. FTU/CCs submit one nomination for each FT Cadet Group to AFROTC/DOSP NLT one week after completion of the FTU. All nominations should be submitted NLT 1 September. Nomination packages include AF IMT 1206, **Nomination for Award**; FTPR; a one-page memorandum to AFROTC/DO that explains what specific actions and/or contributions the cadet made during FT to deserve this scholarship; and a one-page letter from the cadet on personal and professional objectives.

6.12.5.1.1. Acceptable Comments. Acceptable comments include duty performance at FT as a CTA, number of cadets directly supervised, additional duties performed, initiative taken, and influence on FTU as a whole.

6.12.5.1.2. Unacceptable Comments. Unacceptable comments in the nomination package which may eliminate the nomination include:

6.12.5.1.2.1. Stratification. Do not stratify (i.e. #1 CTA of 40 CTAs).

6.12.5.1.2.2. Detachment Information. Do not include any information on their duty performance or position at the detachment.

6.12.5.1.2.3. Previous Awards. Do not list any previous AFROTC or extra-curricular awards received.

6.12.5.1.2.4. Academic Information. Do not include academic GPA.

6.12.5.1.2.5. Incorrect Format. Ensure nomination letter is limited to one page in memorandum format addressed to AFROTC/DO. Ensure only blocks listed below are completed on AF IMT 1206.

6.12.5.2. AFROTC IMT 78. Use AF IMT 1206 in lieu of AFROTC IMT 78 for this award. Category is left blank; cadet's rank is "CTA"; MAJCOM is left blank; DAFSC is left blank; duty title is "Cadet Training Assistant"; unit is cadet's AFROTC detachment with FTU in parenthesis; unit commander is cadet's FTU/CC; list both FTU/CC's FTU and detachment telephone numbers.

6.12.5.3. Processing. The AFROTC Awards Board selects the winner and AFROTC/DOSP notifies USAA.

6.12.6. Announcement and Presentation. AFROTC/DOSP announces award winner. Detachment commanders of winning cadets should arrange for AFROTC/DO or region commander presentation.

Chapter 7

OTHER AWARDS

7.1 Olmstead Scholarship Program. Recipients of the Legion of Valor Bronze Cross for Achievement (paragraph 4.1.) and the Air Force Association W. Randolph Lovelace Memorial Award (paragraph 7.3.) are considered for the Olmstead Scholarship Program, which provides an all-expense-paid year of study at a foreign university. At the time of the Olmstead Scholarship nomination, each candidate must have completed 3 years of active service or started but not completed 7 years of service. A person may be considered more than once. The Air Force

Personnel Center (AFPC) automatically reviews the files and places all recipients' names in nomination each year.

7.2. United States Air Force Cadet of the Year Award. This award is sponsored by the Air Squadron (a private organization of high ranking British citizens who are aviation enthusiasts) and was established to pay tribute to the United States military for supporting the United Kingdom over the years.

7.2.1. Purpose. This award recognizes the most outstanding cadet in a USAF commissioning program. Cadets will compete against the other commissioning sources (Officer Training School and the Air Force Academy).

7.2.2. Eligibility. Each cadet nominated must be enrolled in AFROTC as an AS 400 or completed cadet in the current academic term, or a recent graduate (graduated during current academic year) of AFROTC. Although only current academic year cadets are considered, nominations should consider the entirety of the cadet's AFROTC service, and should address the following three areas:

7.2.2.1. Military performance such as leadership, officership, initiative or organizational skills, discipline, personal appearance etc., which are exhibited through additional duties, drill and ceremonies, shooting skills, personal and room inspections, and so forth.

7.2.2.2. Academics demonstrated through academic tests, briefing skills, and writing exercises.

7.2.2.3. Physical fitness demonstrated through FT and detachment PFT scores.

7.2.3. Description. The overall winner will receive a citation and a sterling silver coin, recognizing them as the winner of the Air Squadron Sword, which is permanently displayed at the Pentagon.

7.2.4. Selection Authority. Chief of Staff, USAF (CSAF) selects overall winner. HQ AFROTC selects AFROTC nominees to forward to USAF.

7.2.5. Administration.

7.2.5.1. Nomination. Detachment commanders submit one nomination to the region commander NLT 1 March. Nominations packages include: Original and four copies of AF IMT 1206 (one-page write-up in bullet format; use lead-off topics listed above); FTPR; a memorandum from the detachment commander recommending the cadet (printed front to back on one sheet of paper, head to head); a citation, limited to approximately 50-70 key words (not including first and last sentences), which describes the nominee's accomplishments; and a statement by the nominee stating they do/do not agree to give permission to use their name and base location in the announcement message or any publicity

regarding the award winner. Include an electronic version of the complete package on diskette.

7.2.5.2. AFROTC IMT 78. Use AF IMT 1206 in lieu of AFROTC IMT 78 for this award. Category is left blank; list rank as "Cadet Colonel" or other cadet rank as appropriate; MAJCOM is "AETC"; DAFSC is left blank; duty title is "Cadet [highest position held at the detachment]"; unit is cadet's AFROTC detachment; and unit commander is detachment commander.

7.2.5.3. Processing. Region commanders select two cadets and forward their nomination packages with endorsement to AFROTC/DOSP NLT 15 April. The AFROTC Awards Board will select the top three cadets and forward to AFPC with AFROTC/CC endorsement. HQ AFPC recommends an overall winner to CSAF.

7.2.5.4. Additional Instructions. Include a memorandum (one copy) showing the coordination of the gaining unit commander if nominee has already graduated. This ensures the continued outstanding performance and conduct of the nominee.

7.2.6. Announcement and Presentation. AFPC announces the winner in late July. The CSAF will conduct the presentation ceremony.

7.3. Air Force Association (AFA) W. Randolph Lovelace Memorial Award.

7.3.1. Purpose. This award recognizes the most outstanding AS 300 Air Force Association (AFA) Award winner from each AFROTC region. Recipients of this award are considered for the Olmstead Scholarship Program during their active duty service (see paragraph 7.1.).

7.3.2. Eligibility. Each cadet must: be a recipient of the AFA Award (see paragraph 4.3) and be enrolled in AS 300.

NOTE: The AFA also encourages consideration of these criteria: (1) academics—a balance in achievement versus complexity of studies is preferable to the use of a simple grade point average (GPA); (2) athletics—consider physical fitness testing scores, intramural involvement, and participation in any wide-ranging collegiate athletic program including individual competition sports; (3) military performance—consider teamwork, leadership, and organizational ability in support and service activities. Factors, such as Arnold Air Society membership, help identify the cadet as an individual who better manages time and personal resources to permit extra performance and the capacity to take on extra responsibility.

7.3.3. Description. This award consists of a wooden pylon trophy with a metal plaque affixed. Region winners wear a bronze star device on their AFA Award ribbon and medal (see Attachment 5).

7.3.4. Selection Authority. Region commanders.

7.3.5. Administration. See paragraph 7.4. (AFA Outstanding Cadet of the Year Award) for further administration concerning this award.

7.3.5.1. Nomination. Detachment commanders submit one nomination to the region commander NLT 15 January. Nomination packages include AFROTC IMT 78, FTPR, and a 20-line citation.

7.3.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks. Indicate in block 15 that the nominee has been selected for the AFA Award.

7.3.5.3. Processing. Region commanders forward the recipient's name and package, along with a letter of indorsement to AFROTC/DO NLT 1 February. Region winners will be considered for the AFA Outstanding Cadet of the Year Award (paragraph 7.4.). AFROTC/DOSP notifies the Director of ROTC Affairs, Air Force Association, 1501 Lee Highway, Arlington VA 22209, of the recipients. (See AFA website at www.afa.org.)

7.3.6. Announcement and Presentation. The award is presented at the annual Arnold Air Society National Conclave during the AFA-sponsored awards luncheon. Alternatively, the AFA acts upon a request from an AFROTC detachment commander for shipment of the award element for a specified awards presentation function. This normally occurs when the recipient is not an AAS member.

7.4. Air Force Association (AFA) Outstanding Cadet of the Year Award.

7.4.1. Purpose. This award recognizes the most outstanding AS 300 AFA Award winner (see paragraph 4.3. and 7.3.).

7.4.2. Eligibility. Each cadet must be a recipient of the AFA Award (see paragraph 4.3.) and be enrolled in AS 300.

NOTE: The AFA also encourages consideration of these criteria: (1) academics—a balance in achievement versus complexity of studies is preferable to the use of a simple grade point average (GPA); (2) athletics—consider physical fitness testing scores, intramural involvement, and participation in any wide-ranging collegiate athletic program including individual competition sports; (3) military performance—consider teamwork, leadership, and organizational ability in support and service activities. Factors, such as Arnold Air Society membership, help identify the cadet as an individual who better manages time and personal resources to permit extra performance and the capacity to take on extra responsibility.

7.4.3. Description. This award consists of a plaque and a silver star device worn on the AFA ribbon and medal (see Attachment 5).

7.4.4. Selection Authority. HQ AFROTC.

7.4.5. Administration.

7.4.5.1. Nomination. Region commanders submit one nomination to AFROTC/DO NLT 1 February. Nomination packages include AFROTC IMT 78, FTPR, and a 20-line citation These items should have been received from the detachment when submitted IAW paragraph 7.3.

7.4.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks. Indicate in block 15 that the nominee has been selected for the AFA Award.

7.4.5.3. Processing. Region commanders forward the recipient's name and package, along with a letter of indorsement to AFROTC/DO NLT 1 February. AFROTC Awards Board selects the winner from among all region nominations. AFROTC/DOSP notifies the Director of ROTC Affairs, Air Force Association, 1501 Lee Highway, Arlington VA 22209, of the recipient. (See AFA website at www.afa.org.)

7.4.6. Announcement and Presentation. The award winner is announced in late summer following AFA's awards board meeting. The award is presented at the annual AFA convention in September in Washington, DC. The detachment commander should contact AFROTC/DOSP for instructions concerning cadet travel.

7.5. The Major General Jeanne M. Holm Leadership Excellence Award. The Air Force Women Officers Associated (AFWOA), in honor of Major General Jeanne M. Holm, the first female general officer in the United States Air Force, sponsors this award.

7.5.1. Purpose. This award recognizes one graduating AS 400 cadet earning a Liberal Arts degree in each region.

7.5.2. Eligibility. Cadets must have a minimum GPA of 3.0 on a 4.0 scale in a Liberal Arts degree. Consider leadership positions held and participation in the detachment, military discipline, character, and community involvement.

7.5.3. Description. The award consists of an individual recognition certificate. In addition, the recipient's name will be displayed on a plaque in the regional headquarters for which he or she is selected as the regional winner.

7.5.4. Selection Authority. Region commanders.

7.5.5. Administration.

7.5.5.1. Nomination. Detachment commanders submit one nomination to the region commander NLT 1 March. Nomination packages include AFROTC IMT 78 and a letter of recommendation from the detachment commander.

7.5.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks.

7.5.5.3. Processing. Region commanders forward the recipient's package to AFROTC/DOSP NLT 1 April. AFROTC/DOSP forwards winners' names to the AFWOA Board of Directors, 141 East Hollywood Avenue, San Antonio TX 78121-2310. AFWOA forwards award elements to the recipient's detachment.

7.5.6. Announcement and Presentation. AFROTC/DOSP announces award winner and detachment commander arranges for presentation. (See paragraph 2.4.)

7.6. Armed Forces Communications and Electronics Association (AFCEA) Major General Robert E. Sadler, USAF Honor Award.

7.6.1. Purpose. This award recognizes the highest-ranking AFROTC AS 400 cadet majoring in electrical engineering or communications sciences (computer related).

7.6.2. Eligibility. Each cadet must: be a US citizen in their final term of study with a major in either electrical engineering or communications sciences; possess good moral character; and have varied interests, as demonstrated in academic and student activities.

7.6.3. Description. This award consists of a personally engraved Seth Thomas clock.

7.6.4. Selection Authority. HQ AFROTC.

7.6.5. Administration.

7.6.5.1. Nomination. Nominations are not required for this award.

7.6.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award.

7.6.5.3. Processing. Recipient is automatically selected based on internal data obtained from AFROTC's cadet personnel database. Determining factors include GPA, AFOQT scores, PFT scores, and FT performance. AFROTC/DOSP notifies the AFCEA Educational Foundation, of the recipient's name and detachment.

7.6.6. Announcement and Presentation. AFROTC/DOSP announces award winner and AFCEA will contact the recipient's detachment to arrange presentation.

7.7. Freedoms Foundation at Valley Forge Patriots Award. The Freedoms Foundation at Valley Forge, Pennsylvania, conducts an annual essay contest for cadets in ROTC programs. The competition is inter-service and nationwide.

7.7.1. Purpose. To recognize cadets writing outstanding essays on given topics.

7.7.2. Eligibility. Any student enrolled in AFROTC.

7.7.3. Description. Awards are combined for all services. The overall winner receives a $100 United States Savings Bond and an encased George Washington Honor Medal. Runners-up receive the medal and a $50 United States Saving Bond. There is no limit to the number of possible second place award recipients.

7.7.4. Selection Authority. Freedoms Foundation.

7.7.5. Administration. Each year, the Freedoms Foundation announces the topic guidelines for the essay contest.

7.7.5.1. Nomination. Cadets self-nominate by submitting essays. Detachment commanders select no more than five essays to submit to the Freedoms Foundation for national competition NLT 1 June. Each detachment is responsible for developing procedures for selecting the best essays to be submitted. Entries must be accompanied by the Foundation's nomination form that is located on their web page (http://www.ffvf.org/aw_natl.htm). Ensure the nominator's information is the name, address and phone of the detachment commander.

7.7.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award.

7.7.5.3. Processing. Please reference organization's web page for further instruction on essay topics and length of essay. Mail essays to: Awards Department Freedoms Foundation, Route 23, Valley Forge, PA 19481-0706. Do not send essays to HQ AFROTC. Each essay forwarded for national judging must arrive at the Freedoms Foundation NLT 1 June.

7.7.6. Announcement and Presentation. The top award winner is invited to Valley Forge at the Foundation's expense to receive the award. All other awards are sent to the school for presentation at an appropriate ceremony.

7.8. Air Force Cadet Officer Mentor Action Program (AFCOMAP) Award. This award is sponsored by the AFCOMAP National Headquarters.

7.8.1. Purpose. This award recognizes outstanding academic and military achievement and rewards one cadet who demonstrates potential in the national interest and to the USAF. Nominees must be in the AS100, AS 200, or AS 300 academic class.

7.8.2. Eligibility. Nominees must: have an academic cumulative grade point average of 3.0 or higher on a 4.0 scale. They must also demonstrate solid leadership ability and play an active role in the ROTC detachment, as well as campus or local community activities.

7.8.3. Description. This award consists of a plaque and a cash award.

7.8.4. Selection Authority. AFCOMAP.

7.8.5. Administration.

7.8.5.1. Nomination. Detachment commanders nominate cadets directly to AFCOMAP NLT 10 January. Nomination packages consist of AFROTC IMT 78 and a letter of recommendation from the detachment commander.

7.8.5.2. AFROTC IMT 78. Complete AFROTC IMT 78, all blocks.

7.8.5.3. Processing. Detachment commanders forward nominations directly to: ATTN: AFCOMAP Awards Committee, 1000 Air Force Pentagon, Washington, DC 20330. All nominations must arrive by 10 January.

7.8.6. Announcement and Presentation. AFCOMAP will announce the winner to AFROTC/DOSP and the recipient's detachment commander by the second week of February. The winner will be presented the award at the AFCOMAP Annual Military Awards Banquet, usually held in the spring of each year.

7.9. United Services Automobile Association (USAA) Spirit Award.

7.9.1. Purpose. This award recognizes the AFROTC student at each detachment who best displays the traits and characteristics that embody the spirit of service to others.

7.9.2. Eligibility. Each cadet must demonstrate exceptional service to the military, school, or community, and not have been a previous recipient of the award.

7.9.3. Description. This award consists of an engraved brass mantle clock.

7.9.4. Selection Authority. Detachment commanders.

7.9.5. Administration.

7.9.5.1. Nomination. Detachment commanders select one recipient and submit a brief letter of selection, summarizing the cadet's service to the military, school, or community NLT 1 April.

7.9.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award. Detachment commanders are responsible for ensuring cadets meet eligibility criteria for this award and locally document (MFR) the selection.

7.9.5.3. Processing. Upon selection, detachment commanders submit a letter of selection to USAA Military Affairs, ATTN: Officer Programs Manager, 9800 Fredericksburg Road, San Antonio, TX 78288.

7.9.6. Announcement and Presentation. USAA will mail the award (clock) to the detachment for presentation to the recipient.

7.10. United Services Automobile Association (USAA) Award for Field Training "Top Gun" Cadets.

7.10.1. Purpose. This award recognizes cadets at FT designated as the "Top Gun" (number one ranked cadet) in each flight.

7.10.2. Eligibility. Cadets must be ranked as the number one cadet in their respective flights at FT as determined by the FTPR score.

7.10.3. Description. This award consists of a USAA Patriotic Medallion.

7.10.4. Selection Authority. FTOs at FT based on FTPR results.

7.10.5. Administration.

7.10.5.1. Nomination. Cadets are automatically selected for this award based on FTPR results in each flight. Ties will be broken by FTO decision.

7.10.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award.

7.10.5.3. Processing. Upon selection, FTU/CC sends the list of cadets selected as the top cadet in each flight to AFROTC/DOSP. AFROTC/DOSP forwards the recipients' names to USAA.

7.10.6. Announcement and Presentation. USAA will mail the award (medallion) to the FTU for presentation to the recipient.

7.11. Bank of America "Rising Eagle" Award for Warrior Spirit.

7.11.1. Purpose. This award recognizes cadets at FT designated as the recipient of the AFROTC Warrior Spirit Award in each flight (see paragraph 3.2.7.).

7.11.2. Eligibility. See paragraph 3.2.7.

7.11.3. Description. This award consists of a Bank of America engraved coin.

7.11.4. Selection Authority. FTOs at FT.

7.11.5. Administration.

7.11.5.1. Nomination. Cadets are automatically selected to receive this award in conjunction with the AFROTC Warrior Spirit Award (see paragraph 3.2.7.).

7.11.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award.

7.11.5.3. Processing. Upon selection, FTU/CC sends the list of cadets receiving the AFROTC Warrior Spirit Award to AFROTC/DOSP. AFROTC/DOSP forwards the recipients' names to Bank of America.

7.11.6. Announcement and Presentation. Bank of America will mail the award (coin) to the detachment for presentation to the recipient.

7.12. The Lieutenant General Joseph J. Redden Award. This award is given in honor of retired Lieutenant General Joseph J. Redden, former commander of Air University, and, at the time of his retirement, the most senior ranking pilot in USAF, logging over 4,900 hours in eight different aircraft.

7.12.1. Purpose. The award recognizes the highest ranked AFROTC pilot and navigator candidates in the order of merit.

7.12.2. Eligibility. Each cadet must be the highest in the order of merit in the current year's initial selection boards IAW AFROTCI 36-2013, *AFROTC POC, Pilot and Navigator Allocations Management*.

7.12.3. Description. The award consists of a plaque and the addition of the winners' names to permanent plaques on display at HQ AFROTC.

7.12.4. Selection Authority. HQ AFROTC.

7.12.5. Administration.

7.12.5.1. Nomination. Nominations are not required for this award.

7.12.5.2. AFROTC IMT 78. AFROTC IMT 78 is not required for this award.

7.12.5.3. Processing. AFROTC/DOSP requests winners' names from AFROTC/RRFP.

7.12.6. Announcement and Presentation. AFROTC/DOSP announces the winners by letter to winning cadets' detachments and region commanders. If funds are available, the award winners are invited to Maxwell AFB at the expense of HQ AFROTC to receive the award from the AFROTC/CC. If unable to attend, the award will be sent to the detachment for presentation at the appropriate ceremony.

★7.13. Cadet Research Award.

7.13.1. Purpose. This award recognizes AFROTC cadets or teams for noteworthy achievements furthering USAF research in a science or technology area. One award is given each year in the AFROTC category.

7.13.2. Eligibility. Any AFROTC cadet or cadet team majoring in some area of science or technology is eligible for this award.

7.13.3. Description. The award consists of a certificate of recognition. In addition, recipients may wear the Air Force Recognition Ribbon.

7.13.4. Selection Authority. The Air Force Chief Scientist selects the overall winners. HQ AFROTC selects the nominees to forward to the Chief Scientist.

7.13.5. Administration.

7.13.5.1. Nomination. Detachment commanders submit one nomination package to the region commander NLT 15 Feb. Nomination packages include AF IMT 1206, **Nomination for Award**; a one-page nomination letter from the detachment commander; a citation to accompany the award (not to exceed 100 words); and personal biography data of each cadet nominated.

7.13.5.2. AF IMT 1206 will contain specific justification for the award. Justification may be in either bullet or narrative form. Limit justification to no more than two single spaced pages. Justifications should contain the following headings:

7.13.5.2.1. Area of endeavor – A general description of the field of study or development.

7.13.5.2.2. Description of the achievement – Specifically what the individual or team did, how well it was done, and what obstacles were overcome.

7.13.5.2.3. Degree of completion – What work remains to transition the achievement to the next level of technology readiness.

7.13.5.2.4. Uniqueness of the achievement – Originality of the work and why it is important to the field of study.

7.13.5.2.5. Value of the achievement to the Air Force – Relevance and impact to the Air Force mission, including areas or specific programs into which the technology will transition.

7.13.5.2.6. (Optional) Letters of recommendation from college professors or other individuals directly supervising the research.

7.13.5.3. Personal biography data of each cadet will include name; rank; detachment mailing address and phone number; and education data, to include high school and colleges attended, dates, areas of study, and degrees (if applicable).

7.13.6. Processing. Region commanders select one nomination package and forward to AFROTC/DOSP along with their endorsement NLT 15 Mar. The AFROTC Awards Board will rank the nominations before submission to the Air Force Chief Scientist NLT 15 Apr. The Chief Scientist may choose reviewers from the Air Staff who will make recommendations. The Chief Scientist will make the final decision after reviewing nomination packages. Narratives will be graded by the following criteria: research quality, originality, importance in the field, importance to the Air Force, and degree of completion.

7.13.7. Announcement and Presentation. The Air Force Chief Scientist will notify the Chief of Staff and Secretary of the Air Force of the award winners; notify the appropriate MAJCOM or FOA commanders of the winners; and arrange for the presentation of the awards at an appropriate time and place.

7.13.8. Upon notification of selection, the winners' detachment will forward a color 5X7 photograph of the winners (head and shoulders with U.S. flag in background) to HQ USAF/ST, 1075 Air Force Pentagon, Washington, D.C. 20330-1075, NLT 30 days after notification; and forward one picture, diagram or drawing depicting the results of the achievement (electronic medium is acceptable) NLT 30 days after notification. HQ AFROTC will provide travel, meals and lodging for award winners to attend the presentation.

★Chapter 8

INFORMATION MANAGEMENT TOOLS (IMT).

8.1. Adopted: AF IMT 1206, **Nomination for Award**.

8.2. Prescribed: AFROTC IMT 78, **Nomination for AFROTC Cadet Award**.

STEVEN E. WAYNE
Colonel, USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFOATSI 36-2001, *AF Junior Reserve Officer Training Corps*
AFROTCI 36-2008, *AFROTC Cadet Uniforms and Insignia*
AFROTCI 36-2010, *AFROTC Field Training Program*
AFROTCI 36-2013, *AFROTC POC, Pilot and Navigator Allocations Management*.
AFROTCMAN 36-203, *Field Training Manual*

Abbreviations and Acronyms

AAFMAA – Army and Air Force Mutual Aid Association
AAS – Arnold Air Society
AFA – Air Force Association
AFI – Armed Forces Insurance
AFCEA – Armed Forces Communications and Electronics Association
AFCOMAP – Air Force Cadet Officer Mentor Action Program
AFHF – Air Force Historical Foundation
AFJROTC – Air Force Junior Reserve Officer Training Corps
AFROTC – Air Force Reserve Officer Training Corps
AFSC – Air Force Specialty Code
AFWOA – Air Force Women Officers Associated
AMVETS – American Veterans Association
AS – Aerospace Studies (AS 100, AS 200, etc)
CAP – Civil Air Patrol
CSP – College Scholarship Program
DAR – Daughters of the American Revolution
FT – Field Training
FTO – Flight Training Officer
FTU – Field Training Unit
FTDG – Field Training Distinguished Graduate
FTPR – Field Training Performance Report
FTSP – Field Training Superior Performance/Performer
IMT – Information Management Tool
MFR – Memorandum for Record
MOAA – Military Officers Association of America
MOWW – Military Order of World Wars
NDIA – National Defense Industrial Association
NDTA – National Defense Transportation Association
OLC – Oak Leaf Cluster
ROA – Reserve Officer Association
SAME – Society of American Military Engineers

SAR – Sons of the American Revolution
USAA – United Services Automobile Association
VFW – Veterans of Foreign Wars

Terms

Academic term - Trimester, semester, etc, based on standard breakdown of individual institution's academic cycle.

Calendar year – One full calendar year, regardless of the month in which counting begins. Any portion of a month counts as the entire month. (i.e., September – August, December – November, July – June).

Attachment 2

AWARDS MANAGEMENT TABLE

Month Due (Detachment Suspense)	Day Due	Award	SELECTION AUTHORITY						AWARD TYPE				REFERENCE
			DET/CC	REGION/CC	FTU/FTPR	HQ AFROTC	ORGANIZATION		RIBBON	MEDAL	SCHOLARSHIP	OTHER	
September	15	Reserve Officers Association (ROA) Award	X						X				4.10.
	1	Wells Fargo Field Training "Ironman" Award and Armed Forces Bank "Ironman" National Winner Award				X					X		6.11.
	1	USAA Outstanding CTA Scholarship Award				X					X		6.12.
January	15	Air Force Association (AFA) Award	X						X	X			4.3.
	15	National Sojourners Award	X						X	X			4.14.
	15	Air Force Association (AFA) W. Randolph Lovelace Memorial Award		X								X	7.3.
February	1	Society of American Military Engineers (SAME) Award		X					X				4.2.
	1	National Defense Transportation Association (NDTA) Award	X						X	X			4.8.
	1	Veterans of Foreign Wars (VFW) Award	X						X	X			4.12.
	1	Armed Forces Communication and Electronics Association (AFCEA) Scholarship Award					X				X		6.1.
	1	Air Force Association (AFA) Outstanding Cadet of the Year Award				X						X	7.4.
	15	Military Order of the Purple Heart Award	X						X	X			4.17.
	15	Guy Pulliam Leadership Award					X				X	X	6.5.
March	1	Society of the War of 1812 Award	X						X				4.13.
	1	USAF Cadet of the Year				X						X	7.2.

Month Due (Detachment Suspense)	Day Due	Award	SELECTION AUTHORITY						AWARD TYPE				REFERENCE
			DET/CC	REGION/CC	FTU/FTPR	HQ AFROTC	ORGANIZATION		RIBBON	MEDAL	SCHOLARSHIP	OTHER	
September	1	Major General Jeanne M. Holm Leadership Excellence Award		X								X	7.5.
April	1	Daughters of the American Revolution (DAR) Award	X						X	X			4.4.
	1	National Defense Industrial Association (NDIA) Award	X						X	X			4.7.
	1	Armed Forces Communications and Electronics Association (AFCEA) Honor Certificate	X						X				4.9.
	1	Military Officers Association of America (MOAA) Award	X						X	X			4.11.
	1	Scottish Rite Award	X						X	X			4.15.
	1	Daughters of Founders and Patriots of America Award	X						X	X			4.16.
	1	Sons of the American Revolution (SAR) Award	X						X	X			4.18.
	1	Military Order of World Wars (MOWW) Medal	X						X	X			4.19.
	1	American Veterans (AMVETS) Award	X						X	X			4.20.
	1	Air Force Historical Foundation (AFHF) Award					X				X	X	6.6.
	1	United States Automobile Association (USAA) Sprit Award	X									X	7.9.
	15	American Legion Scholastic Excellence Award	X						X	X			4.5.
	15	American Legion General Military Excellence Award	X						X	X			4.6.
	15	Order of Daedalians Colonel Charles W. Getchell Memorial Scholarships and Daedalian AFROTC Scholarships				X					X		6.7.
June	1	Legion of Valor Bronze Cross for Achievement		X					X				4.1.
	1	United Services Automobile Association (USAA) Scholarship Awards		X		X					X		6.2.
	1	Wells Fargo Worldwide Military Bank Scholarship Award				X					X		6.8.

Month Due (Detachment Suspense)	Day Due	Award	SELECTION AUTHORITY						AWARD TYPE				REFERENCE
			DET/CC	REGION/CC	FTU/FTPR	HQ AFROTC	ORGANIZATION		RIBBON	MEDAL	SCHOLARSHIP	OTHER	
June	1	Lt Col Virgil I. Grissom Memorial Scholarship Awards				X					X		6.9.
	1	Lt Jay Smith Memorial Scholarship Award and First Command Educational Foundation Awards				X					X		6.10.
	1	Freedom Foundation Valley Forge Patriots Award	X				X					X	7.7.
	15	Army and Air Force Mutual Aid Association (AAFMAA) AFROTC Scholarship		X							X		6.3.
August	1	Armed Forces Insurance (AFI) Scholarship Award		X							X		6.4.
	1	Air Force Cadet Officer Mentor Action Program (AFCOMAP) Award	X				X					X	7.8.
N/A	N/A	Armed Forces Communications and Electronics Association Award (AFCEA) for Distinguished Performance				X						X	7.6.
N/A	N/A	Lieutenant General Joseph J. Redden Award				X						X	7.10.
N/A	N/A	AFROTC Valor Awards (Gold and Silver)				X			X	X			3.1.
N/A	N/A	Outstanding CTA Award			X				X	X			3.2.10.
N/A	N/A	Field Training Distinguished Graduate (FTDG)			X				X				3.2.1.
N/A	N/A	Field Training Superior Performance (FTSP)			X				X				3.2.2.
N/A	N/A	Field Training "Ironman" Award			X				X				3.2.3.
N/A	N/A	AFROTC Expert Marksmanship Award	X		X				X				3.2.4., 3.3.11., and 3.4.2.
N/A	N/A	Academic Honors Award (Detachment and Extended FTUs)	X		X				X				3.2.5. and 3.3.5.
N/A	N/A	Physical Fitness Award	X		X				X				3.2.6. and 3.3.9.
N/A	N/A	Warrior Spirit Award	X		X				X				3.2.7. and 3.3.4.
N/A	N/A	Honor Flight	X		X				X				3.2.8. and 3.3.6.

Month Due (Detachment Suspense)	Day Due	Award	SELECTION AUTHORITY						AWARD TYPE				REFERENCE
			DET/CC	REGION/CC	FTU/FTPR	HQ AFROTC	ORGANIZATION		RIBBON	MEDAL	SCHOLARSHIP	OTHER	
N/A	N/A	Warrior Flight	X		X				X				3.2.9. and 3.3.7.
N/A	N/A	AFROTC Meritorious Service Award	X						X				3.3.1.
N/A	N/A	AFROTC Commendation Award	X						X				3.3.2.
N/A	N/A	AFROTC Achievement Award	X						X				3.3.3.
N/A	N/A	College Scholarship Recipient	X						X				3.3.8.
N/A	N/A	Recruiting Award	X						X				3.3.10.
N/A	N/A	Arnold Air Society Maryland Cup					X		X				5.1.1.1.
N/A	N/A	Arnold Air Society Hagan Trophy					X		X				5.1.1.2.
N/A	N/A	Arnold Air Society Chennault Trophy					X		X				5.1.1.3.
N/A	N/A	Arnold Air Society Area Plaque					X		X				5.1.2.1.
N/A	N/A	Arnold Air Society Eagle Trophy					X		X				5.1.2.2.
N/A	N/A	Arnold Air Society LBJ Cup					X		X				5.1.2.3.
N/A	N/A	Arnold Air Society National Award					X		X				5.1.1.4.
N/A	N/A	Arnold Air Society Area Award					X		X				5.1.2.4.
N/A	N/A	Arnold Air Society Squadron Award					X		X				5.1.2.5.
N/A	N/A	Arnold Air Society Membership Ribbon					X		X				5.1.3.
N/A	N/A	Silver Wings Membership Ribbon					X		X				5.1.4.
N/A	N/A	Drill Team Membership Ribbon	X						X				3.3.12.
N/A	N/A	Color/Honor Guard Membership Ribbon	X						X				3.3.13.
N/A	N/A	Civil Air Patrol General Carl A. Spaatz Award, Amelia Earhart Award, or General Billy Mitchell (wear only the highest CAP award earned)					X		X				5.2.2.
N/A	N/A	Pershing Rifles Membership Ribbon					X		X				5.4.
N/A	N/A	Scabbard and Blade Membership Ribbon					X		X				5.5.

Attachment 3

ORDER OF PRECEDENCE

Listed from highest to lowest:
AFROTC Gold Valor Award
AFROTC Silver Valor Award
Outstanding Cadet Training Assistant Award
Legion of Valor Bronze Cross for Achievement
Society of American Military Engineers Award
Field Training Distinguished Graduate Award
Field Training Superior Performance Award
Field Training "Ironman" Award
Air Force Association Award
Daughters of the American Revolution Award
American Legion Scholastic Excellence Award
American Legion General Military Excellence Award
National Defense Industrial Association Award
National Defense Transportation Association Award
Armed Forces Communications and Electronics Association Award
Reserve Officers Association Award
Military Officers Association of America Award
Veterans of Foreign Wars Award
Society of the War of 1812 Award
National Sojourners Award
Scottish Rite Award
Daughters of Founders and Patriots of America Award
Military Order of the Purple Heart Award
Sons of the American Revolution Award
Military Order of World Wars Award
American Veterans Award
AFROTC Meritorious Service Award
AFROTC Commendation Award
AFROTC Achievement Award
Warrior Spirit Award
Academic Honors Award
Honor Flight Award
Warrior Flight Award
College Scholarship Recipient Ribbon
Physical Fitness Award
Recruiting Ribbon
AFROTC Expert Marksmanship Ribbon
Arnold Air Society Maryland Cup
Arnold Air Society Hagan Trophy
Arnold Air Society Chennault Trophy
Arnold Air Society Area Plaque
Arnold Air Society Eagle Trophy
Arnold Air Society LBJ Cup
Arnold Air Society National Award
Arnold Air Society Area Level Award

Arnold Air Society Squadron level Award
Arnold Air Society Membership Ribbon
Silver Wings Membership Ribbon
AFROTC Drill Team Ribbon
AFROTC Color/Honor Guard Ribbon
Civil Air Patrol General Carl A. Spaatz Award (wear only the highest CAP award earned)
Civil Air Patrol Amelia Earhart Award (wear only the highest CAP award earned)
Civil Air Patrol General Billy Mitchell Award (wear only the highest CAP award earned)
Pershing Rifles Membership Ribbon
Scabbard and Blade Membership Ribbon

Attachment 4

AFROTCVA 36-3, AFROTC RIBBON CHART

AFROTCVA 36-3, May 04
Supersedes: AFOATSVA 36-3, Sep 96
OPR: HQ AFROTC/DOS
Distribution: F

Attachment 5

AWARDS AND DECORATIONS DEVICES

A5.1. Bronze Oak Leaf Cluster (OLC). Denotes a second or later award of the same ribbon. (See Figures A5.1., A5.2., and A5.3.)

> **Example:** Ribbon equals one award. Ribbon with 1 bronze OLC equals 2 awards. Ribbon with 2 bronze OLC equals 3 awards.

A5.2. Silver Oak Leaf Cluster. Denotes 5 bronze OLC. When worn with bronze OLC, silver OLC are to the wearer's right (toward the shirt buttons). (See Figure A5.2.)

> **Example:** Ribbon equals one award. Ribbon with 1 silver OLC equals 6 awards. Ribbon with 1 silver OLC and 1 bronze OLC equals 7 awards.

A5.3. Bronze Star Device. The bronze star device is worn on the AFROTC Expert Marksmanship Ribbon (see paragraphs 3.2.4.1., 3.3.11.1., and Figure A5.8.). Additionally, AFA Award winners selected as the region W. Randolph Lovelace Award winner will wear a bronze star device on the AFA Award medal and ribbon (see paragraph 7.3. and Figure A5.7.).

A5.4. Silver Star Device. The silver star device is worn on the Physical Fitness Ribbon (earned at FT or detachment, see paragraphs 3.2.6.1., 3.3.9.1., and Figure A5.3.), the Field Training Distinguished Graduate ribbon (see paragraph 3.2.1. and Figure A5.4.), the two national winners of the Field Training "Ironman" Award (see paragraph 6.11. and Figure A5.5.), and the national winner of the Outstanding CTA Award (see paragraph 3.2.10., 6.12., and Figure A5.6.). Additionally, the cadet selected as the AFA Outstanding Cadet of the Year will wear a silver star device on the AFA Award medal and ribbon (see paragraph 7.4. and Figure A5.7.). Star devices are not worn on any other medal or ribbon.

A5.5. Devices awarded as part of an organizational award (Legion of Valor Bronze Cross for Achievement, American legion Awards, Reserve Officers Association, Military Order of World Wars, etc.) will be worn centered on the ribbon. No more than one device may be worn, even if the recipient has earned the award more than once. If various levels of the award have been earned denoted by different devices, only the highest level award device will be worn.

Figure A5.1. Ribbon with 1 Bronze OLC and 2 Bronze OLC (Physical Fitness Award).

Figure A5.2. Ribbon with 1 Silver OLC, with 1 Silver / 1 Bronze OLC (Academic Honors Award).

Figure A5.3. Physical Fitness Ribbon with Silver Star and Oak Leaf Clusters.

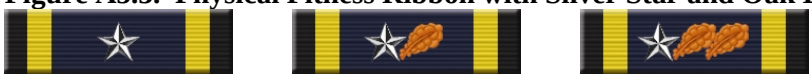


Figure A5.4. Field Training Distinguished Graduate (FTDG) Award.

Figure A5.5. Field Training "Ironman" Award National Winners.

Figure A5.6. Field Training Outstanding Cadet Training Assistant National Winner.

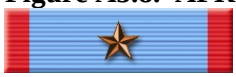
Figure A5.7. Air Force Association (AFA) Tiered Awards with Devices.

AFA Award

AFA W. Randolph Lovelace Memorial Award

AFA Outstanding Cadet of the Year Award

Figure A5.8. AFROTC Expert Marksmanship Ribbon (Two Weapon Qualification).



Attachment 6

SAMPLE AFROTC IMT 78

NOMINATION FOR AFROTC CADET AWARD

SEE INSTRUCTIONS ON REVERSE BEFORE COMPLETING THIS FORM

TO:
HQ AFROTC/DOSP
551 E. Maxwell Blvd
Maxwell AFB, AL 36112

FROM: *(Detachment and Address)*
Commander, AFROTC Det 157
Embry-Riddle Aeronautical University
600 S. Clyde Morris Blvd
Daytona Beach, FL 32114-3900

REGION: SE

1. NAME OF AWARD:
United Service Automobile Association (USAA) Scholarship

2. NAME OF CADET: *(Last, First, MI)*
MAXWELL, JOHN D.

3. CADET RANK: C/Maj
POSITION: Operations Squadron Commander

4. ACADEMIC MAJOR:
Aeronautical Engineering

5. DETACHMENT STRENGTH:
Cadets in Detachment: 123

6. CUMULATIVE GPA AND GRADING SCALE:
3.95 on a 4.0 scale

7. ACADEMIC STANDING: *(Percentile)*
98% (or top 2%)

8. DETACHMENT COMMANDER STRATIFICATION:
3 of 123 cadets

9. FORECASTED COMMISSIONING DATE:
25 May 2031

10. AEROSPACE STUDIES CLASS
AS 100 | AS 200 | X AS 300 | AS 400

11. NUMERICAL STANDING IN AS CLASS:
1/53

12. LLAB ATTENDANCE: *(percentage)*
100 %

13. PHYSICAL TRAINING ATTENDANCE: *(Percentage)*
97 %

14. EXCEEDS STANDARDS ON FIELD TRAINING PERFORMANCE REPORT (EXCELLENT OR OUTSTANDING)
Excellent in 10 of 20 Performance Factors
Outstanding in 5 of 20 Performance Factors

15. AFROTC CADET AWARDS RECEIVED:
Field Training Distinguished Graduate
Field Training Ironman Award
American Legion General Military Excellence Award
Sons of the American Revolution Award
AFROTC Meritorious Service Award (3 OLC)
AFROTC Commendation Award (2 OLC)
AFROTC Achievement Award
Warrior Spirit Award (FT and Det, 1 OLC)
Academic Honors Award (5 OLC)
College Scholarship Recipient Ribbon
Physical Fitness Award (3 OLC)
Color/Honor Guard Membership Ribbon (1 OLC)
Guy Pulliam Leadership Award
USAA Award for Field Training "Top Gun" Cadet

16. ACADEMIC AND EXTRACURRICULAR ACTIVITIES AND AWARDS RECEIVED:
Who's Who Among American Colleges and Universities
Dean's List (4 semesters)
Phi Beta Kappa
Omicron Delta Kappa National Leadership Honor Society
Youth Counselor - YMCA Summer Camp
Habitat for Humanity - over 100 hours volunteer work
4th Grd Sunday School teacher - Daytona Beach UMC

17. JUSTIFICATION: *(In bullet format; continue on the reverse if necessary)*
- Fill out this section with justification
- Use bullet format similar to Officer Performance Reports
- Use back of form if necessary
- Use as much or as little space as necessary
- Consider that the award form will be weighed against other nominees--a better write-up will have an effect on the selection
- #1 of 53 AS 300 cadets--John is without peer in his leadership abilities--most deserving of the USAA Scholarship Award!

18. SIGNATURE BLOCK AND SIGNATURE OF DETACHMENT COMMANDER:
THOMAS J. MACDONALD, Col, USAF
Commander, AFROTC Det 157
Thomas J. Macdonald

19. DATE:
20 May 2030

20. ATTACHMENTS: *(If required by AFROTCI 36-2020)*
None

AFROTC IMT 78, 20040401, V1 Replaces AFOATS Form 78, 20000710, which is obsolete.

17A. JUSTIFICATION: *(Continued)*
- Use extra space if necessary

- Continue Awards and Extracurricular Activities here if necessary

INSTRUCTIONS

"TO" element. Enter address of destination organization. Typically:

HQ AFROTC/DO
551 E. Maxwell Blvd
Maxwell AFB, AL 36112

"FROM" element. Enter Detachment mailing/shipping address (street and box , if applicable).
Enter Region affiliation (NW, NE, SW, SE).

1. NAME OF AWARD. Enter name of award as titled in AFROTCI 36-2020, AFROTC Cadets Awards and Decorations Program.
2. NAME OF CADET. Last, First, MI as desired on any certificate.
3. CADET RANK/POSITION. Self-explanatory. Refer to AFROTCI 36-2020 for variations on specific awards.
4. ACADEMIC MAJOR. Self-explanatory.
5. DETACHMENT STRENGTH. List number of cadets in entire detachment.
6. CUMULATIVE GPA AND GRADING SCALE. Self-explanatory.
7. ACADEMIC STANDING *(Percentile)*. If applicable (see AFROTCI 36-2020), list academic percentile for cadet in academic major.
8. DETACHMENT COMMANDER'S STRATIFICATION. Detachment commanders list nominee's numerical ranking in detachment.
9. FORECASTED COMMISSIONING DATE: Self-explanatory.
10. AEROSPACE STUDIES CLASS. Self-explanatory.
11. NUMERICAL STANDING IN AS CLASS. List nominee's numerical standing in aerospace class only.
12. LLAB ATTENDANCE. Attendance percentage at all Leadership Laboratories for award time period.
13. PHYSICAL TRAINING ATTENDANCE. Attendance percentage at all PT sessions for award time period.
14. EXCEEDS STANDARDS ON FTPR. Enter, as applicable, the number of categories on the Field Training Performance Report (out of 10 possible) in which the cadet received an Excellent or Outstanding rating.
15. AFROTC CADET AWARDS. List all AFROTC cadet awards, decorations, ribbons, etc. Include military awards from other service's ROTC programs and Arnold Air Society. Do not include active duty military awards received in prior service.
16. ACADEMIC AND EXTRACURRICULAR AWARDS AND ACTIVITIES. List all awards received from non-AFROTC activities, to include community service, university awards/scholarships, Civil Air Patrol, etc. Do not include active duty military awards received in prior service.
17. JUSTIFICATION *(In bullet format, list rationale for nomination)*. Prepare in similar fashion to an Officer Performance Report.
18. SIGNATURE BLOCK AND SIGNATURE OF DETACHMENT COMMANDER. Self-explanatory.
19. DATE. Self-explanatory.
20. ATTACHMENTS. List any attachments provided with nomination package. Provide attachments only if required by AFROTCI 36-2020.

AFROTC IMT 78, 20040401, V1 *(REVERSE)*

★Attachment 7

INTERIM CHANGE 2005-1 TO AFROTCI 36-2020, *AFROTC CADET AWARDS AND DECORATIONS PROGRAM*

25 October 2005

SUMMARY OF REVISIONS

★This change: incorporates interim change 2005-1 (Attachment 7); updates the Purpose Statement; adds the Cadet Research Award (paragraph 7.13); and reformats the IMTs paragraph (Chapter 8). A star (★) indicates changed information from the previous version.

★This instruction implements AFPD 36-20, *Accession of Air Force Military Personnel*. It prescribes policies and procedures governing the Air Force Reserve Officer Training Corps (AFROTC) Cadet Awards and Decorations Program. Maintain records created as a result of processes prescribed in this publication in accordance with AFMAN 37-123, *Management of Records*, and dispose of them in accordance with the Air Force Records Disposition Schedule (located at https://afrims.amc.af.mil). It applies to all AFROTC units.

★7.13. Cadet Research Award.

7.13.1. Purpose. This award recognizes AFROTC cadets or teams for noteworthy achievements furthering USAF research in a science or technology area. One award is given each year in the AFROTC category.

7.13.2. Eligibility. Any AFROTC cadet or cadet team majoring in some area of science or technology is eligible for this award.

7.13.3. Description. The award consists of a certificate of recognition. In addition, recipients may wear the Air Force Recognition Ribbon.

7.13.4. Selection Authority. The Air Force Chief Scientist selects the overall winners. HQ AFROTC selects the nominees to forward to the Chief Scientist.

7.13.5. Administration.

7.13.5.1. Nomination. Detachment commanders submit one nomination package to the region commander NLT 15 Feb. Nomination packages include AF IMT 1206, **Nomination for Award**; a one-page nomination letter from the detachment commander; a citation to accompany the award (not to exceed 100 words); and personal biography data of each cadet nominated.

7.13.5.2. AF IMT 1206 will contain specific justification for the award. Justification may be in either bullet or narrative form. Limit justification to no more than two single spaced pages. Justifications should contain the following headings:

7.13.5.2.1. Area of endeavor – A general description of the field of study or development.

7.13.5.2.2. Description of the achievement – Specifically what the individual or team did, how well it was done, and what obstacles were overcome.

7.13.5.2.3. Degree of completion – What work remains to transition the achievement to the next level of technology readiness.

7.13.5.2.4. Uniqueness of the achievement – Originality of the work and why it is important to the field of study.

7.13.5.2.5. Value of the achievement to the Air Force – Relevance and impact to the Air Force mission, including areas or specific programs into which the technology will transition.

7.13.5.2.6. (Optional) Letters of recommendation from college professors or other individuals directly supervising the research.

7.13.5.3. Personal biography data of each cadet will include name; rank; detachment mailing address and phone number; and education data, to include high school and colleges attended, dates, areas of study, and degrees (if applicable).

7.13.6. Processing. Region commanders select one nomination package and forward to AFROTC/DOSP along with their endorsement NLT 15 Mar. The AFROTC Awards Board will rank the nominations before submission to the Air Force Chief Scientist NLT 15 Apr. The Chief Scientist may choose reviewers from the Air Staff who will make recommendations. The Chief Scientist will make the final decision after reviewing nomination packages. Narratives will be graded by the following criteria: research quality, originality, importance in the field, importance to the Air Force, and degree of completion.

7.13.7. Announcement and Presentation. The Air Force Chief Scientist will notify the Chief of Staff and Secretary of the Air Force of the award winners; notify the appropriate MAJCOM or FOA commanders of the winners; and arrange for the presentation of the awards at an appropriate time and place.

7.13.8. Upon notification of selection, the winners' detachment will forward a color 5X7 photograph of the winners (head and shoulders with U.S. flag in background) to HQ USAF/ST, 1075 Air Force Pentagon, Washington, D.C. 20330-1075, NLT 30 days after notification; and forward one picture, diagram or drawing depicting the results of the achievement (electronic medium is acceptable) NLT 30 days after notification. HQ AFROTC will provide travel, meals and lodging for award winners to attend the presentation.

★8. Information Management Tools (IMT).

8.1. Adopted: AF IMT 1206, **Nomination for Award**.

8.2. Prescribed: AFROTC IMT 78, **Nomination for AFROTC Cadet Award**.